BOISE PUBLIC LIBRARY BOARD OF TRUSTEES
MEETING MINUTES

October 14, 2026 11:30 AM

PRESENT:
Evelyn Johnson, Trustee (Remote)
Reshma Kamal, Vice-President (Remote)
Nicole Trammel Pantera, Trustee
Ron Pisaneschi, President
ABSENT:
Theresa McLeod, Trustee

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1. CALL TO ORDER/ROLL CALL

   The meeting was called to order at 11:30 a.m. in the Martie Brennan Room of the Library! at Bown Crossing, and a roll call was conducted.

   Lockward introduced Dahle as additional legal counsel for the Library. Trustees welcomed Dahle to the team.

2. COMMUNICATIONS

   None

3. MINUTES **ACTION ITEM**

   September 9, 2026, Regular Meeting

   MOVER Nicole Trammel Pantera, Trustee

   SECONDER Evelyn Johnson, Trustee

   Motion to approve the September 9, 2026 meeting minutes.

AYES (4):	Evelyn Johnson, Trustee, Reshma Kamal, Vice-President, Nicole Trammel Pantera, Trustee, Ron Pisaneschi, President
ABSENT (1):	Theresa McLeod, Trustee

RESULT APPROVED

4. CONSENT AGENDA **ACTION ITEM**

All matters on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.

4.1 Payment of Bills and Payroll
4.2 Financial Reports
Year-to-Date through August 31, 2026
Gift Fund activity for August 2026

MOVER Nicole Trammel Pantera, Trustee
SECONDER Reshma Kamal, Vice-President
Motion to approve the August bills and payroll, the expenditure/revenue reports for the period ending in August 31, 2026 and the gift fund activity report for August 2026.

AYES (4):	Evelyn Johnson, Trustee, Reshma Kamal, Vice-President, Nicole Trammel Pantera, Trustee, Ron Pisaneschi, President
ABSENT (1):	Theresa McLeod, Trustee

RESULT APPROVED

5. REPORTS

5.1 Friends of the Boise Public Library

Ocker reported that the Friends annual meeting will be held in October and the Fall Book Sale is scheduled for November 12-15. Pisaneschi requested the Friends' most recent IRS Form 990 report be provided to the Board.

5.2 Boise Public Library Foundation

Turner reported approximately $700 in merchandise sales at the Boise Comic Arts Festival and provided updates on social media outreach, the potential Candid Seal of Transparency, Fred Meyer Community Rewards, and the annual Giving Tuesday campaign.

Dorr noted the October Library newsletter will feature the Foundation's new website, supportboiselibraries.org, which now has a functioning donation feature.

5.3 Library Director including administration and management

Dorr welcomed Kamal to the Vice President role and highlighted FY27 investments, including a Senior Librarian position at the Hillcrest branch, additional materials funding for the ATS team, and sound-dampening panels for the Bown Crossing and Cole and Ustick branches.

Dorr noted the October packet is the first Board packet produced through eScribe, designed to improve accessibility and streamline agenda and minutes preparation. Staff will continue implementing additional components in the coming months.

Upcoming Board educational discussions will include a presentation by the Library's Community Resource Coordinator; digital content affordability and advocacy for fair and sustainable eBook pricing; and artificial intelligence and its impact on reference services and public interactions.

6. REQUESTS FOR RECONSIDERATION

Requests for the move, or removal of materials are brought to the Board for reconsideration at the Library Board President's discretion.
None

7. POLICY REVIEW

Kelley-Chase reviewed section 1.00 and 2.00 of the Boise Public Library Manual with the Trustees. No changes were suggested for the policies presented. This begins the Library Board of Trustees annual policy review for Fiscal Year 2027 as stipulated by the Board's bylaws.

7.1 Section 1.00, Board of Trustees

Policy 1.01, Board of Trustees
Policy 1.02, Public Comments

7.2 Section 2.00, Personnel

Policy 2.01, Personnel
Policy 2.02, Continuing Education

8. OLD BUSINESS

8.1 Downtown Library First Floor Renovation Update **ACTION ITEM**

Dorr presented the plan for reopening the First Floor of the Downtown Library, noting the earliest timeframe for elevator replacement is April 2027 and recommended reopening on Saturday, December 12th. The plan includes a weeklong closure for the physical move (December 5th through 11th), staff training and an open house, followed by shorter operating days and staff debriefs. A youth-focused celebration is planned as part of the reopening. Dorr also requested a delayed opening at branch locations on Friday, December 11th to allow all staff to attend the open house. Public communication will follow a similar process to previous closures.

MOVER Nicole Trammel Pantera, Trustee
SECONDER Evelyn Johnson, Trustee
Motion to approve the Downtown Library temporary closure December 5-11, 2026 and approve the opening of the branch library locations at noon Friday, December 11, 2026.

AYES (4):	Evelyn Johnson, Trustee, Reshma Kamal, Vice-President, Nicole Trammel Pantera, Trustee, Ron Pisaneschi, President
ABSENT (1):	Theresa McLeod, Trustee

RESULT APPROVED

9. NEW BUSINESS

9.1 Memorandum of Agreement between the Lynx Library Consortium and Boise Public Library for Courier Services **ACTION ITEM**

Stalder presented to the Trustees a Memorandum of Agreement between the Lynx Library Consortium and the Boise Public Library for courier services. Following the Consortium's 2024 Joint Powers Agreement, Boise Public Library was designated to oversee courier services. The agreement calls for review and signatures every five years.

MOVER Nicole Trammel Pantera, Trustee
SECONDER Reshma Kamal, Vice-President
Motion to approve the Memorandum of Agreement between with Lynx Library Consortium and the Boise Public Library for courier services.

AYES (4): Evelyn Johnson, Trustee, Reshma Kamal, Vice-President, Nicole Trammel Pantera, Trustee, Ron Pisaneschi, President

ABSENT (1): Theresa McLeod, Trustee

RESULT APPROVED

10. NEXT TRUSTEE TO REVIEW PAYMENT VOUCHERS

Trustee review for vouchers by Kamal.

11. NEXT MEETING DATE

Next regular meeting on Friday, November 13, 2026, at Boise City Hall in Council Chambers.

12. ADJOURNMENT

MOVER Nicole Trammel Pantera, Trustee
SECONDER Evelyn Johnson, Trustee
Motion to adjourn the meeting.

RESULT APPROVED

The meeting ended at 12:14 p.m.

City Staff and Partners Present:
Jessica Dorr, Library Director
Emily Johnson, Chief Administrative Officer
Kathy Stalder, Acquisitions and Technical Services Sr Manager
Heid Lewis, Public Services Sr Manager
Sarah Kelley-Chase, Public Services Sr Manager
Kari Davis, Library Administrative Manager
Megan McIntosh, Library Administrative Specialist
Rob Lockward, Boise City Municipal Division Senior Manager
Hannah Dahle, Boise City Legal Counsel
Joni Hansen, Library Branch Manager
Kylie Boazman, Deputy City Clerk, Legislative Management and Records
Lindsay Erb, Facilities Program Sr Manager
Jessica Rodriguez, Public Works Sr Project Manager
Maggie Smith, Senior Budget Analyst
Scott Fields, Information Technology Field Technician

Meredith Turner, Chair of the Boise Public Library Foundation (Remote)
Kirsten Ocker, Friends of the Boise Public Library President (Remote)

Approved

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Jessica Dorr, Director	Ron Pisaneschi, President



BOISE PUBLIC LIBRARY

Downtown Library First Floor Renovations | October 14, 2026

GOALS

- Update the Library Board on the First Floor Renovation Project
- Outline steps for reopening the First Floor
- Request temporary closure to the Downtown Library to prepare for reopening
- Share how we will inform the public
- Outline how the Board of Trustees will be involved in the reopening celebration

PRIORITIES FOR THE RENOVATED FIRST FLOOR

- **Strengthen our building's core systems** so the Downtown Library remains a reliable, vibrant place for the community to access materials, resources, and community connections for decades to come.
- **Ensure full ADA accessibility** so our library truly welcomes everyone—removing barriers and creating an environment where all community members feel included and supported.
- **Expand and enhance Youth Services** by growing our collection and creating more space for teens, play, and hands-on programming—investing in the next generation of learners, leaders, and creators.
- **Create flexible, responsive spaces** for both users and staff, which ensure the library can adapt to a variety of needs and support multiple ways for people to engage with our services.

DECISION POINT

- Except for the elevator, the First Floor Renovation Project is on track to be complete in October
  - Furniture and shelving will be installed in November
- At the earliest, the elevator will be ready to be installed in April of 2027
- We can reopen the First Floor to the public in December
  - Both elevators will be used for the move

Public Reopening of the First Floor: Saturday, December 12th

What this date gives us

- Nearly three months to plan the move back onto the first floor
- A full week for the physical move
- A practice day before the public returns
- An Open House with all Library staff
- Two shorter days (Saturday and Sunday) with time to debrief after we close to the public

MOVE AND PRACTICE SCHEDULE FOR DOWNTOWN TEAM

Saturday, December 5th

- Library Closed
- Move begins

December 5th - 10th

- Move Week
- Furniture, collections, equipment, and work areas transition

Friday, December 11th

- All staff invited to see the space and celebrate together
- Downtown staff have time to test workflows, and practice service in the afternoon.

Saturday, December 12th

- Public Reopening
- Library users can access the First Floor (and Second and Third)

COMMUNICATION WITH THE PUBLIC

To inform the public, we will follow a similar process to earlier closures including:

- Media/press outreach
- Updates in the Library and City newsletters
- Library and City social media
- Construction update page on the Library website
- Signage at all locations

REQUEST OF TRUSTEES

Friday, December 11th

- Join the All Staff Open House
- Welcome and thank staff

Saturday, December 12th

- Join for Ribbon Cutting and opening
- Welcome and thank the public

APPROVALS REQUESTED

- Downtown Library closure Saturday, December 5th through Friday, December 11th.
- All Library branch locations open at noon on Friday, December 11th.

QUESTIONS?

Thank you!