



# BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

## Boise Public Library Board of Trustees Special Meeting Agenda

**Friday, August 1, 2025, 11:30 a.m.** • Main Library, Marion Bingham Room,  
715 S. Capitol Blvd., Boise, ID 83702

Public can attend the meeting in person or via YouTube at the following link:

<https://www.youtube.com/channel/UCJo0NAsCybsN0DtzuAI3LGA>

<b>BOARD OF TRUSTEES</b> Ron Pisaneschi, President Nicole Trammel Pantera, Vice President Evelyn Johnson Reshma Kamal Brian Klene	<b>MISSION</b> The Boise Public Library's mission is to provide access and opportunity for everyone by connecting people to ideas, information, and community.
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### MAIN LIBRARY

715 S. Capitol Blvd., Boise, Idaho 83702  
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT  
BOWN CROSSING  
P: 208-972-8360

LIBRARY! AT  
COLE & USTICK  
P: 208-972-8300

LIBRARY! AT  
COLLISTER  
P: 208-972-8320

LIBRARY! AT  
HILLCREST  
P: 208-972-8340

BOISE CITY COUNCIL: Colin Nash (President), Meredith Stead (President Pro Tem), Kathy Corless, Jimmy Hallyburton, Jordan Morales, Luci Willits

**BOISEPUBLICLIBRARY.ORG**

# AGENDA

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### 1. Call to Order and Introductions

### 2. Old Business

#### a. Interim Fiscal Year 2025 Budget Changes-Action Item

Staff will review with Trustees requests for additional budget authority funding for FY25 and acceptance of gifts from the Friends of the Boise Public Library and the Boise Public Library Foundation and authorize the transfer of funds from the Heritage Fund into the Capital Fund for the Downtown Library First Floor Renovations.

**Action:** A motion to approve the recommended items and forward to Council for consideration will be requested.

### 3. New Business

#### a. Temporary Closure of the Downtown Library- Action Item

Emily Johnson, Library Chief Administrative Officer, will present to the Library Board the need to temporarily close the Downtown Library to prepare for upcoming renovations on the First Floor.

**Action:** Motion to approve the temporary closure of the Downtown Library September 2-7, 2025 to prep for upcoming renovations on the First Floor.

### 4. Adjourn

*Any person needing special accommodations to participate in the above notice meeting should contact the library administration office at 208-972-8258 no later than three working days before the scheduled meeting.*

# Boise Public Library

## FY 2025 Interim Budget Change (IBC)

### August 1, 2025

Interim budget change (IBC) items are off-cycle requests to adjust current budget and are vetted through the following process:

1. Department identifies need and submits request to the Budget Office
2. Budget Office performs necessary due diligence, prepares narrative, and sends to Mayor's Office
3. Mayor's Office reviews requests and places on Executive Management Team (EMT) agenda
4. EMT offers final recommendation for City Council approval

#### **Library (Capital Fund, Heritage Fund)- Gift Funding for Downtown Library Remodel-\$1,175,000 (one-time)**

The Library requests approval to accept \$1,100,000 in gift funding into the Heritage Fund, and to transfer \$1,175,000 from the Heritage Fund to the Capital Fund for use in the Downtown Library's first floor remodel project. The \$1.1 million in gift funding includes \$1,000,000 from the Friends of the Boise Public Library, \$100,000 from the Boise Public Library Foundation, and \$75,000 in additional individual gifts. This remodel project builds on critical deferred maintenance work that began in 2023 and will continue through 2026. Capital Fund investments to date have addressed essential building systems, including electrical, HVAC, plumbing, and fire suppression, as well as improvements to ensure the facility meets all Americans with Disabilities Act (ADA) standards.

In addition to these structural upgrades, the gift funding will support enhancements that respond to Boise's rapid population growth and evolving community needs. The first floor will be reconfigured to offer a more flexible and accessible layout, modern furnishings, and updated finishes. These improvements will help create a more welcoming, inclusive, and adaptable space for all library visitors.

Source/Use	Fund	Dept/Org	Acct. Type	Current Budget	Proposed Budget	Budget Change Amount
Source	Heritage	Library	Revenue	\$156,000	\$1,256,000	\$1,100,000
Use	Heritage	Library	Transfer Out	\$-	\$1,175,000	\$1,175,000
Source	Capital	Library	Transfer In	\$-	\$1,175,000	\$1,175,000
Use	Capital	Library	MRM-Downtown Library Deferred Maintenance	\$6,122,320	\$7,297,300	\$1,175,000