



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES Regular Meeting Minutes April 10, 2024

The Boise Public Library Board of Trustees met at the Main Library in the Marion Bingham Room for their regular meeting at 11:30 a.m. on Wednesday, April 10, 2024.

City Staff and Partners Present

Jessica Dorr, Library Director
Kathleen Stalder, Library Acquisitions and Technical Services Senior Manager
Sarah Kelley-Chase, Library Services Senior Manager
Heidi Lewis, Library Services Senior Manager
Kari Davis, Library Administrative Manager I
Emily Johnson, Library Chief Administrative Officer
Amber Mitchell, Library Administrative Specialist Senior
Joshua Letsinger, Library Communications Manager
Ed Jewell, Boise City Legal Counsel
Eric Bilimoria, Chief Budget Officer
Maggie Smith, Senior Budget Analyst
Lynette Gould, Boise City Financial Services Supervisor (Remote)
Camille Franks, Chair of the Boise Public Library Foundation (Remote)

1. Call to Order and Introductions

The meeting was called to order at 11:30a.m., and a roll call was conducted.

Present: Nicole Trammel Pantera, President; Rebecca Lemmons, Vice President; Brian Klene; Ron Pisaneschi.

Absent: Reshma Kamal.

Dorr introduced staff attendees to the Trustees.

2. Communications

None.

3. Minutes - Action Item

MOTION to approve the March 13, 2024 regular meeting minutes.

Motion: Pisaneschi

Second: Klene

Result: Motion carried

MAIN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Colin Nash (President), Meredith Stead (President Pro Tem), Kathy Corless, Jimmy Hallyburton, Jordan Morales, Luci Willits

BOISEPUBLICLIBRARY.ORG

4. Consent Agenda - **Action Item**

a. **Payment of Bills and Payroll**

b. **Financial Reports**

MOTION to approve the February bills and payroll, the expenditure/revenue reports for the period ending February 29, 2024, and the gift fund activity report for February 2024.

Motion: Klene

Second: Lemmons

Result: Motion carried

5. Reports

a. **Friends of the Boise Public Library**

No report.

b. **Boise Public Library Foundation.**

Franks shared that the Foundation continues to receive donations and support the Library. Recent efforts have been operational so there was no additional updates.

c. **Library Director's Report including Administration and Management**

Dorr began her report by extending gratitude to staff that were involved in the successful launch of the new website.

Dorr also acknowledged the contributions of Circulation and Youth Services staff for their efforts in developing designated spaces for teens and large print materials at the Downtown Library. Staff have already observed a notable increase in usage of the spaces.

Dorr highlighted a few Library-related events scheduled in the upcoming weeks and invited Trustees to mark their calendars for the Summer Reading & Learning Celebration at JUMP on May 18.

6. New Business

a. **Financial Forecast**

Bilimoria presented an overview of the budget process in preparation for Fiscal Year 2025. He gave context to both the City of Boise's budget and the Library's budget. Bilimoria emphasized priorities, development, funding sources (with a focus on property taxes), and the Library's departmental revenues.

b. **Idaho Legislation Update**

Trustees took a moment to express their unwavering support and appreciation for library staff.



Dorr also commended the Board for their diligent efforts throughout the legislative session in championing the interests of the library.

Dorr outlined forthcoming steps for future meetings following the enactment of recent library legislation. Trustees posed questions that will be taken into consideration in the development of a new policy. A draft will be presented for the board's review and deliberation in May.

Additionally, Dorr provided an update on ongoing initiatives aimed at crafting informational resources for both the public and library staff, pertaining to the implications of the bill.

7. Old Business

a. Boise Public Library Policy Review

Section 4.00, Use of the Library, Subsections 4.05-4.07 - Action Item

Section 4.00, Use of the Library, Subsections 4.05-4.07 was presented to the Board. Recommended changes to policy 4.07, Confidentiality of Records, were presented.

MOTION to approve the recommended changes to Policy 4.07.

Motion: Pisaneschi

Second: Lemmons

Result: Motion carried

This continues the Library Board of Trustees annual policy review for Fiscal Year 2024 as stipulated by the Board's bylaws.

8. Selection of Trustee to Review Vouchers

Kamal was selected to be the Trustee to review vouchers.

9. Selection of Meeting Date

The next regular meeting is May 8, 2024.

10. Executive Session: IC 74-206 (1)(b) Personnel Matters - Action Item

MOTION under provisions of Idaho code §74-206(1)(b) the Board recess to an executive session to discuss personnel matters.

Motion: Lemmons

Second: Pantera

Result: Motion carried on roll call vote of Klene, yes; Lemmons, yes; Pisaneschi, yes; Pantera, yes.

The Board recessed to an executive session at 12:44 p.m.

MOTION to reconvene into regular session.



Motion: Lemmons

Second: Pisaneschi

Result: Motion carried on roll call vote of Klene, yes; Lemmons, yes; Pisaneschi, yes; Pantera, yes.

The Board reconvened into regular session at 12:53 p.m.

11. Adjourn

MOTION to adjourn the meeting.

Motion: Klene

Second: Pisaneschi

Result: Motion carried

The meeting ended at 12:54 p.m.

Approved:

Jessica Dorr, Director

Nicole Trammel Pantera, President

