



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES Regular Meeting Minutes November 8, 2023

The Boise Public Library Board of Trustees met at the Main Library in the Marion Bingham Room for their regular meeting at 11:30 a.m. on Wednesday, November 8, 2023.

City Staff and Partners Present

Jessica Dorr, Library Director
Kathleen Stalder, Library Acquisitions and Technical Services Senior Manager
Sarah Kelley-Chase, Library Services Senior Manager
Emily Johnson, Library Chief Administrative Officer
Heidi Lewis, Main Library Division Manger
Lorna Thorne, Library Circulation Supervisor
Kari Davis, Library Administrative Assistant
Amber Mitchell, Library Administrative Specialist Senior
Joshua Letsinger, Library Communications Manager
Jimmy Hallyburton, Boise City Councilmember
Ed Jewell, Boise City Legal Counsel
Lindsay Erb, Boise City Public Works Senior Project Manager
Lynette Gould, Boise City Financial Services Supervisor (Remote)
Jill Johnson, President of the Friends of the Boise Public Library (Remote)
Brian Manship, Chair of the Boise Public Library Foundation (Remote)

1. Call to Order and Introductions

The meeting was called to order at 11:30a.m., and a roll call was conducted.

Present: Rebecca Lemmons, Vice President; Reshma Kamal (Remote); Brian Klene; Ron Pisaneschi (Remote).

Absent: Nicole Trammel Pantera, President.

Dorr introduced staff attendees to the Trustees.

2. Communications

None.

MAIN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Jimmy Hallyburton (President), Patrick Bageant (President Pro Tem), Latonia Haney Keith, Meredith Stead, Colin Nash, Luci Willits

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3. Minutes - Action Item

MOTION to approve the October 11, 2023 regular meeting minutes.

Motion: Klene

Second: Pisaneschi

Result: Motion carried

4. Consent Agenda - Action Item

a. Payment of Bills and Payroll

b. Financial Reports

MOTION to approve the October bills and payroll, the expenditure/revenue reports for the period ending September 30, 2023, and the gift fund activity report for September 2023.

Motion: Pisaneschi

Second: Klene

Result: Motion carried

5. Reports

a. Friends of the Boise Public Library

Jill Johnson reported that elections were held at the Friends annual meeting last month and Zac Monahan will serve as the new president beginning January 1, 2024. Friends board members remained the same, while two new directors were appointed. Johnson also shared that the Friends online auction to offer unique items to the public is still ongoing.

Trustees expressed gratitude to Johnson for her time having served as the Friends President.

b. Boise Public Library Foundation

Manship shared that the Foundation has upcoming elections taking place in January. Manship also reported that the Foundation is wrapping up the Boise Comic Arts Festival fundraiser and remaining items will be sold to generate a final total.

c. Library Director's Report including Administration and Management

Dorr began her report by thanking Trustee Pisaneschi for joining the Library at the Boise Public Library Book Faire. It turned out to be a wonderful event that allowed the Library to connect local author's with the community.

Dorr reported that a "Date Last Reviewed" section will be added to library policies moving forward so it is clear when policies were last presented to the Board.

Dorr also expressed her appreciation for Johnson and the leadership she has brought to the Friends.



6. Old Business

a. Boise Public Library Policy Review

Section 2.00, Personnel

Section 2.00, Personnel was presented to the Board with no changes recommended.

This continues the Library Board of Trustees annual policy review for Fiscal Year 2024 as stipulated by the Board's bylaws.

7. New Business

a. Library Fiscal Year 2023 Rebudget Requests - Action Item

Emily Johnson presented the defining projects that the rebudgets would affect for fiscal year 2024 and explained that rebudget requests are standard across city departments. Johnson also provided clarification on categories within the requested list.

MOTION to approve the 2023 rebudget list as recommended and forward to Council for consideration.

Motion: Klene

Second: Pisaneschi

Result: Motion carried with Kamal abstaining from the vote

b. Library 2024 Closure Calendar - Action Item

MOTION to approve the recommended closures and reduced hours for calendar year 2024.

Motion: Pisaneschi

Second: Klene

Result: Motion carried

8. Educational Item

Trustees determined that they would postpone the tour of the Main Library to a later date.

9. Selection of Trustee to Review Vouchers

Klene was selected to be the Trustee to review vouchers.

10. Selection of Meeting Date

The next regular meeting is December 13, 2023.

11. Adjourn

MOTION to adjourn the meeting.

Motion: Klene

Second: Pisaneschi

Result: Motion carried

The meeting ended at 11:59 p.m.



Approved:

Jessica Dorr, Director

Nicole Trammel Pantera, President

