



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES Regular Meeting Minutes January 10, 2024

The Boise Public Library Board of Trustees met at the Main Library in the Marion Bingham Room for their regular meeting at 11:30 a.m. on Wednesday, January 10, 2024.

City Staff and Partners Present

- Jessica Dorr, Library Director
- Kathleen Stalder, Library Acquisitions and Technical Services Senior Manager
- Sarah Kelley-Chase, Library Services Senior Manager
- Emily Johnson, Library Chief Administrative Officer
- Heidi Lewis, Main Library Division Manger
- Kari Davis, Library Administrative Assistant
- Amber Mitchell, Library Administrative Specialist Senior
- Joshua Letsinger, Library Communications Manager
- James Souder, Library Insight Data Analyst
- Jimmy Hallyburton, Boise City Councilmember
- Ed Jewell, Boise City Legal Counsel
- Lindsay Erb, Boise City Public Works Senior Project Manager
- Zac Monahan, President of the Friends of the Boise Public Library (Remote)
- Brian Manship, Chair of the Boise Public Library Foundation (Remote)

1. Call to Order and Introductions

The meeting was called to order at 11:31 a.m., and a roll call was conducted.

Present: Nicole Trammel Pantera, President; Reshma Kamal (Remote); Brian Klene; Ron Pisaneschi.

Absent: Rebecca Lemmons, Vice President.

There were no introductions.

2. Communications

None.

3. Minutes - Action Item

MOTION to approve the December 13, 2023 regular meeting minutes.

Motion: Klene

Second: Pisaneschi

Result: Motion carried

MAIN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Colin Nash (President), Meredith Stead (President Pro Tem), Kathy Corless, Jimmy Hallyburton, Jordan Morales, Luci Willits

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4. Consent Agenda - **Action Item**

a. **Payment of Bills and Payroll**

b. **Financial Reports**

MOTION to approve the December bills and payroll, the expenditure/revenue reports for the period ending November 30, 2023, and the gift fund activity report for November 2023.

Motion: Pisaneschi

Second: Klene

Result: Motion carried

5. Reports

a. **Friends of the Boise Public Library**

Monahan introduced himself to the Trustees with it being his first meeting as the President of the Friends. There were no updates to share.

b. **Boise Public Library Foundation**

No updates to share.

Trustee Pisaneschi reported an issue he faced when attempting to make a donation on the Foundation website. Manship advised that he would investigate the matter further.

c. **Library Director's Report including Administration and Management**

Dorr began her report by introducing staff attendees to Trustees.

Dorr shared details regarding the new Advocacy Toolkit that was developed in response to feedback received from the public. Printed versions have been made available at all Boise Public Library locations and can also be found online at the Boise Public Library website. Dorr gave thanks to staff and partners that were involved in the process.

Trustees were provided with a status update on the Master Facilities Planning. Dorr also notified the Board that work on the Annual Report is in progress.

Dorr highlighted a few events taking place this month. With other city directors, Dorr will be involved in a City Council work session on January 23rd that will be shared with the Board once the recording is made available. Additionally, a writing workshop with Boise City Writer-in-Residence, Natalie Disney, will take place at the Erma Hayman House on January 24th from 5:30PM-7PM. Finally, the Ultimate Book Nerd challenge for 2024 has officially begun. The launch party will be held at the Main Library on January 27th from 10AM-2PM.

To conclude, Dorr expressed her appreciation to Trustees for the discussion and support that took place at the December Board of Trustees meeting concerning Section 5.00 of the Boise Public Library Policy Manual. Recommendations to provide transparency and clarity for policy 5.02,



Exclusion of Materials, have been finalized. The updated policy can be found online at the Boise Public Library website.

Trustees engaged in discussion with reference to the current legislative session and potential library legislation.

6. Old Business

a. Boise Public Library Policy Review

Section 6.00, Gifts & Bequests

Section 6.00, Gifts & Bequests was presented to the Board with no changes recommended.

This continues the Library Board of Trustees annual policy review for Fiscal Year 2024 as stipulated by the Board's bylaws.

b. Interim Fiscal Year 2024 Budget Changes - Action Item

Johnson presented an Interim Fiscal Year 2024 Budget Change to the Board. Johnson explained that the change is a budget neutral request related to a grant received from the Idaho Commission for Libraries. The grant includes funding for training and resources for this fiscal year's Summer Learning Program.

MOTION to approve the recommended items and forward to Council for consideration.

Motion: Pisaneschi

Second: Klene

Result: Motion carried

7. New Business

None.

8. Educational Item

Trustees were given a tour of the Main Library and were provided with updates to various projects by Library and City Staff.

9. Selection of Trustee to Review Vouchers

Pantera was selected to be the Trustee to review vouchers.

10. Selection of Meeting Date

The next regular meeting is February 14, 2024.

11. Adjourn

MOTION to adjourn the meeting.

Motion: Klene

Second: Pisaneschi

Result: Motion carried



The meeting ended at 12:56 p.m.

Approved:

Jessica Dorr, Director

Nicole Trammel Pantera, President

