



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES Regular Meeting Minutes May 8, 2024

The Boise Public Library Board of Trustees met at the Main Library in the Marion Bingham Room for their regular meeting at 11:30 a.m. on Wednesday, May 8, 2024.

City Staff and Partners Present

- Jessica Dorr, Library Director
- Kathleen Stalder, Library Acquisitions and Technical Services Senior Manager
- Sarah Kelley-Chase, Library Services Senior Manager
- Emily Johnson, Library Chief Administrative Officer
- Kari Davis, Library Administrative Manager I
- Amber Mitchell, Library Administrative Assistant II
- Kate Radford, Youth Services Manager
- Emma Ashby, Youth Services Librarian
- Mackie Welch, Youth Services Librarian
- Joshua Letsinger, Library Communications Manager
- Shawn Wilson, Municipal Facilities Program Senior Manager
- Ed Jewell, Boise City Legal Counsel
- Lynette Gould, Boise City Financial Services Supervisor (Remote)
- Zac Monahan, President of the Friends of the Boise Public Library (Remote)
- Camille Franks, Chair of the Boise Public Library Foundation (Remote)

1. Call to Order and Introductions

The meeting was called to order at 11:32a.m., and a roll call was conducted.

Present: Nicole Trammel Pantera, President; Rebecca Lemmons, Vice President; Reshma Kamal; Brian Klene; Ron Pisaneschi.

Absent: None.

Dorr introduced staff attendees to the Trustees.

2. Communications

Dorr presented certificates of appreciation from Mayor McLean to the Trustees for their service to Boise Public Library.

MAIN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Colin Nash (President), Meredith Stead (President Pro Tem), Kathy Corless, Jimmy Hallyburton, Jordan Morales, Luci Willits

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3. Minutes-Action Item

MOTION to approve the April 10, 2024 regular meeting minutes.

Motion: Klene

Second: Lemmons

Result: Motion carried on a roll call vote of Kamal, yes; Klene, yes; Lemmons, yes; Pisaneschi, yes; Pantera, yes.

4. Consent Agenda-Action Item

a. Payment of Bills and Payroll

b. Financial Reports

MOTION to approve the March bills and payroll, the expenditure/revenue reports for the period ending March 31, 2024, and the gift fund activity report for March 2024.

Motion: Pisaneschi

Second: Lemmons

Result: Motion carried on a roll call vote of Kamal, yes; Klene, yes; Lemmons, yes; Pisaneschi, yes; Pantera, yes.

5. Reports

a. Friends of the Boise Public Library

Monahan reported the Friends held a pop-up sale at Treefort in March. The group hopes to continue attending these types of events to reach different audiences, raise their community profile, and attract more volunteers and donations.

Monahan also reported the Friends just finished an online auction with over \$2,600 in sales heading into the final weekend.

The group is supporting summer reading this year by giving away books at the Summer Reading and Learning Celebration, providing certificates to their bookstore as program rewards, and selling summer reading t-shirts to the public.

Monahan shared that the Friends have an upcoming book sale at the Library! at Bown Crossing May 22-25.

b. Boise Public Library Foundation

Franks shared that the Foundation made a final donation of \$50,000 for the Boise Comic Arts Festival this year to complete their total pledge of \$80,000.

c. Library Director's Report including Administration and Management

Dorr mentioned that Library! at Hillcrest Branch Manager Huda Shaltry was named a 2024 "Mover & Shaker" by Library Journal. Library Journal spotlights individuals annually who are making a huge difference in their community and moving the library field forward as a profession.



Dorr reminded Trustees of the upcoming Summer Reading and Learning Celebration and invited them to attend. Dorr also mentioned Writer in Residence event with Heidi Kraay happening this evening at the Library! at Bown Crossing.

Door reported that work continues on the Downtown Library including much needed parking lot repairs. The parking lot will be done in stages to minimize impacts on the public as much as possible but will take two months to complete.

Dorr thanked Kamal for agreeing to be appointed to a five-year term starting July 1st.

Trustees thanked the Library for the community partner work. Pleased to see pop-up events for our most vulnerable population. Trustees also called out events like Dias de los Muertos that celebrate the diversity of our community.

6. Educational Item

Welch presented that the Reading Team revamped the goals of the Summer Reading Program for 2024. The slogan of the program is to make reading a fun, daily habit! The goal is to deliver an engaging summer reading program for all ages to increase access to books, counter summer learning loss, and inspire community around the joy of reading. The program objectives are divided between five groups; babies/early learners, school age, teens, adults and adults(caregivers).

Ashby informed Trustees about the ESSER (Elementary and Secondary School Emergency Relief Fund) grant the Library received. This is the second and final year the Library will receive the grant. The Library is using the funding this year to hire two interns to help with outreach through the summer lunch programming, summer school programming, educating community members about library programs and services,

Trustees were asked what opportunities they see for the library staff to continue the work to reduce barriers so we can ensure all Boise residents feel welcomed and able to participate in summer programs.

7. Old Business

a. Master Facilities Plan Update

Wilson shared with Trustees the progress to date on capital projects and expenditures as they relate to the downtown library location. Items completed to date include a new roof, fire pump, and remodel of the 1st and 2nd floor restrooms. Current work includes remodel of the 3rd floor restrooms and office spaces on the 4th floor. 1st floor space improvements on will begin in July.



Facilities planning is underway with Group 4. The group will be onsite June 4-5 and will be attending the June Library Board meeting. Planning will be fluid to accommodate unforeseen things. The work plan is in the needs assessment stage of the planning cycle. To ensure a robust stakeholder and community engagement for this work that stage of the plan will begin about late August.

Wilson also shared that maintenance work on the downtown location will continue through FY25, pending budget approval through the FY25 budget process. Funding request for further parking lot work is anticipated for FY26.

Trustees asked how long the investments are anticipated to keep the facility operating. Wilson explained that some investments have a longer life than the more minor investments.

b. Boise Public Library Policy Review

Pantera thanked staff for work on the policy very thoughtfully developed. The Library collection development policy is robust and does not allow items that are harmful to minors in the collection. Have always stated that there are no obscene materials and that HB 710, the “Children’s School and Library Protection Act”, is unnecessary. In order to comply with the law set to go into effect on July 1, 2024, changes have been made to policy 5.02, Reconsideration of Materials, and exhibit 5.02a, Request for Reconsideration of Library Materials.

Dorr provided an overview that set the stage for the Trustee discussion on implementing the “Children’s School and Library Protection Act”, reviewed direction provided by the Trustees in their April meeting, discussed relevant First Amendment principles, gave an overview of the recommended changes, and discussed next steps leading up to the July 1st deadline.

Section 5.00, Collection Development & Maintenance-Action Item

Dorr presented Section 5.00, Collection Development & Maintenance, of the Boise Public Library Policy Manual to the Board. Recommended changes to policy 5.02, Reconsideration of Materials, were presented.

MOTION to approve the recommended changes to Policy 5.02.

Motion: Pisaneschi

Second: Lemmons

Result: Motion carried on a roll call vote of Kamal, yes; Klene, yes; Lemmons, yes; Pisaneschi, yes; Pantera, yes.

Recommended changes to exhibit 5.02a, Request for Reconsideration of Library Materials, were also presented and discussed. Exhibit changes do not require the Board’s approval and are included for information purposes only.



This continued the Library Board of Trustees annual policy review for Fiscal Year 2024 as stipulated by the Board's bylaws.

8. New Business

None.

9. Selection of Trustee to Review Vouchers

Lemmons was selected to be the Trustee to review vouchers.

10. Selection of Meeting Date-Action Item

The next regular meeting is June 5, 2024.

MOTION to approve changing the next regular meeting to June 5, 2024.

Motion: Pisaneschi

Second: Lemmons

Result: Motion carried on a roll call vote of Kamal, yes; Klene, abstain; Lemmons, yes; Pisaneschi, yes; Pantera, yes.

11. Adjourn

MOTION to adjourn the meeting.

Motion: Lemmons

Second: Klene

Result: Motion carried

The meeting ended at 1:07 p.m.

Approved:

Jessica Dorr, Director

Nicole Trammel Pantera, President

