



# BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

## BOISE PUBLIC LIBRARY BOARD OF TRUSTEES Regular Meeting Minutes November 12, 2025

The Boise Public Library Board of Trustees met at the Library! at Cole & Ustick in the Sagebrush Room for their regular meeting at 11:30 a.m. on Wednesday, November 12, 2025

### City Staff and Partners Present

Emily Johnson, Chief Administrative Officer  
Kathy Stalder, Acquisitions & Technical Services Sr Manager  
Heidi Lewis, Public Services Sr Manager  
Sarah Kelley-Chase, Public Services Sr Manager  
Kari Davis, Library Administrative Manager  
Megan McIntosh, Library Administrative Specialist  
Ed Jewell, Boise City Legal Counsel  
Renée Addington, Library Branch Manager  
Courtney Washburn, Chief of Staff  
Zac Clarke, Deputy Chief of Staff, Community Programs  
Maggie Smith, Senior Budget Analyst  
Lindsay Erb, Public Works Senior Project Manager (Remote)  
Camille Franks, Chair of the Boise Public Library Foundation (Remote)  
Kirsten Ocker, President of the Friends of the Boise Public Library (Remote)  
Colin Nash, Boise City Council President

### 1. Call to Order and Introductions

The meeting was called to order at 11:30 a.m., and a roll call was conducted.

Present: Ron Pisaneschi, President; Nicole Trammel Pantera, Vice President (Remote); Reshma Kamal.

Absent: Evelyn Johnson; Brian Klene.

Johnson introduced the Library! at Cole & Ustick's Branch Manager Renée Addington; Chief of Staff Courtney Washburn; and the new Deputy Chief of Staff, Community Programs Zac Clarke to the Board.

### 2. Communications

None

MAIN LIBRARY  
715 S. Capitol Blvd., Boise, Idaho 83702  
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT  
BOWN CROSSING  
P: 208-972-8360

LIBRARY! AT  
COLE & USTICK  
P: 208-972-8300

LIBRARY! AT  
COLLISTER  
P: 208-972-8320

LIBRARY! AT  
HILLCREST  
P: 208-972-8340

BOISE CITY COUNCIL: Colin Nash (President), Meredith Stead (President Pro Tem), Kathy Corless, Jimmy Hallyburton, Jordan Morales, Luci Willits

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### 3. Minutes-Action Item

#### a. September 10, 2025, Regular/Annual Meeting

**MOTION** to approve the September 10, 2025 regular/annual meeting minutes.

**Motion:** Kamal

**Second:** Pantera

**Result:** Motion carried on a roll call vote of Kamal, yes; Pantera, yes; Pisaneschi, yes.

### 4. Consent Agenda-Action Item

#### a. Payment of Bills and Payroll

#### b. Financial Reports

**MOTION** to approve the September and October bills, the August and September payroll, the expenditure/revenue reports for the period ending September 30, 2025, and the gift fund activity report for August 2025 and September 2025.

**Motion:** Pantera

**Second:** Kamal

**Result:** Motion carried on a roll call vote of Kamal, yes; Pantera, yes; Pisaneschi, yes.

### 5. Reports

#### a. Friends of the Boise Public Library

Ocker shared the Friends book sales are going well, highlighting the book sale in conjunction with the Boo at the Zoo event in October. The next book sale is scheduled for Thursday, November 13<sup>th</sup> to Sunday, November 16<sup>th</sup>. The Friends are also planning specialized sales for next spring.

#### b. Boise Public Library Foundation

Franks reported the Foundation partnered with Sockeye Brewing as their October Round Up Partner with donations totaling \$300.00. The \$25 for '25 fundraising campaign kicks off on Saturday, November 15<sup>th</sup>. The Foundation will also be hosting a bingo night at Payette Brewing for Giving Tuesday on Tuesday, December 2<sup>nd</sup>.

#### c. Library Director's Report including Administration and Management

Johnson presented the Director's Report on behalf of Director Dorr. The Library! at Cole & Ustick experienced an unplanned closure on Wednesday, October 29<sup>th</sup> due to building issues and reopened for regular business hours on Thursday, October 30<sup>th</sup>. The Board previously approved a closure on Monday, October 13<sup>th</sup> for the Library's Staff In-Service Day. Johnson thanked Mayor McLean, Washburn, Pisaneschi, and Pantera for attending the staff in-service day.

The Carnegie Corporation of New York awarded a \$10,000 gift in unrestricted funds to the Library in honor of the 250<sup>th</sup> anniversary of the United States. This will be brought to the Board for approval once the gift has been received.



The MOU for the partnership between the Learning Lab and the Library! at Cole & Ustick has been renewed for another year.

The 13<sup>th</sup> annual Boise Comic Arts Festival (BCAF) kicked off on Friday, August 29<sup>th</sup> with guest creators visiting 15 schools and engaging with around 1,000 students throughout the community. The main event was held at Boise Centre on Saturday, August 30<sup>th</sup> and Sunday, August 31<sup>st</sup> with over 11,000 participants across the weekend. Trustees inquired about the attendance for BCAF this year versus the attendance for BCAF in 2024. Addington shared that attendance was up 3,000 to 4,000 participants from the previous year.

## **6. Requests for Reconsideration**

None

## **7. Old Business**

### **a. Boise Public Library Policy Review:**

#### **Section 1.00, Board of Trustees**

Kelley-Chase reviewed section 1.00 of the Boise Public Library Policy Manual with the Trustees. The staff recommended no changes to this section of the policy manual.

#### **Section 2.00, Personnel**

Kelley-Chase also reviewed section 2.00 of the Boise Public Library Policy Manual with the Trustees. The staff recommended no changes to this section of the policy manual.

This began the Library Board of Trustees annual policy review for Fiscal Year 2026 as stipulated by the Board's bylaws.

### **b. Library Facilities Update**

Pisaneschi requested the Library Facilities Update agenda item be postponed until the December board meeting. Director Dorr was unable to attend the November meeting and wanted to make the presentation herself.

### **c. Capitol Project Update**

Pisaneschi requested the Capitol Project Update agenda item be postponed until the December board meeting. Director Dorr was unable to attend the November meeting and wanted to make the presentation herself.

## **8. New Business**

### **a. Library Fiscal Year 2025 Rebudget Requests – Action Item**

Smith reviewed with Trustees the Library rebudget requests from Fiscal Year (FY) 2025. Rebudget requests are standard across city departments and enable departments to carry forward funds from the prior year into the current year. Smith explained that the rebudget process includes multi-year capitol project funding such as with the First-Floor Renovations Project. However, this year's rebudgeting requests also includes a onetime exception



request for the remaining maintenance and operations (M&O) funding to be repurposed for materials for FY26. Rebudget requests approved by the Board, will be forwarded to City Council for consideration in December.

**MOTION** to approve the 2025 rebudget list as recommended and forward to Council for consideration.

**Motion:** Pantera

**Second:** Kamal

**Result:** Motion carried on a roll call vote of Kamal, yes; Pantera, yes; Pisaneschi, yes.

**b. Library 2026 Closure Calendar – Action Item**

Johnson presented the Library 2026 Closure Calendar. Trustees inquired if the closures align with the City's closure calendar. Johnson stated with the exception of the in-service day closure; the calendars are the same.

**MOTION** to approve the recommended closures and reduced hours for calendar year 2026.

**Motion:** Kamal

**Second:** Pantera

**Result:** Motion carried on a roll call vote of Kamal, yes; Pantera, yes; Pisaneschi, yes.

**9. Selection of Trustee to Review Payment Vouchers**

Pisaneschi was selected to be the Trustee to review vouchers.

**10. Selection of Meeting Date**

The next regular meeting is Wednesday, December 10, 2025.

**11. Adjourn**

**MOTION** to adjourn the meeting.

**Motion:** Pisaneschi

**Second:** Kamal

**Result:** Motion carried.

The meeting ended at 11:58am.

**Approved**

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Jessica Dorr, Director

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Ron Pisaneschi, President

