

Boise Public Library
Board of Trustees
Special Meeting Minutes
March 26, 2020

The Boise Public Library Board of Trustees met for a special meeting at 11:30 a.m. on Thursday, March 26, 2020, virtual meeting.

Board of Trustees Present:

Margo Healy, President; Dwaine Carver; Sonia Galaviz, and Phil Magnuson. Youth Trustees Daisy O’Sullivan and Alekya Tanikella.

Others Present:

Kristine Miller, Interim Director; Kelley Fleming, Boise City Legal Counsel; Brad Smith, Boise City Information Technology; and Kari Davis, Library Administrative Assistant.

1. Call to Order and Introductions

The meeting was called to order by Healy at 11:32 a.m. and a roll call was conducted.

2. Library Director Update

Miller provided the Trustees with an update on operations for the Library. All staff have been sent home and are continuing to be paid. Exempt staff and Supervisors continue to work from home. Library staff are adjusting to a new normal and inventing ways for delivering library service and supporting community needs during this time. Miller shared that part of her time has been redirected to help with needs of the vulnerable populations in our community.

Miller briefed the Board on the FY21 budget process. Work on the budget build has been placed on hold as the City looks to how COVID-19 will impact the FY20 budget. Presentation of the FY21 budget to the Trustees will be later than planned.

Magnuson inquired concerning the process for approving vouchers. Trustees will approve vouchers digitally while the Library is closed.

3. New Business

a. Suspension of Library Board Meetings

Trustees considered the suspension of its future regularly scheduled meetings due to the coronavirus pandemic. Questions were raised concerning the ability to call a future meeting. Trustees were advised to contact Miller or Davis if wishing to call a meeting. Magnuson questioned how the suspension would affect the fiduciary duty of the Board. Miller offered to continue providing budget updates to each Trustee.

MOTION by Carver and seconded by Galaviz to suspend future scheduled meetings of the Boise Public Library Board and a roll call be taken on the vote. Carver, yes; Galaviz, yes; Magnuson, no; Healy, yes. 3 votes yes, 1 vote no, motion carries.

4. Adjourn

MOTION by Galaviz and seconded by Magnuson to adjourn at 12:16 p.m. All in favor, motion carried.

Approved:

Kristine Miller, Interim Director

Margo Healy, President