

**BOISE PUBLIC LIBRARY BOARD OF TRUSTEES**  
December 10, 2020, Meeting Packet Cover Page

**AGENDA**

**DIRECTOR'S REPORT**

**SUPPORTING DOCUMENTS**

- Boise Public Library Policy Review: Section 3.00, Services, Subsections
  - Policy Review Coversheet
  - Policy 3.01, Service Priorities
  - Policy 3.02, Service Hours
  - Policy 3.03, Service Schools
- Fiscal Year 2020 Year-End Budget Report
- Library Closure 2021 Calendar
  - Proposed Closures for Calendar Year 2021
- Certification of the Idaho Commission for Libraries Annual Report
  - Boise Public Library 2020 Idaho Public Library Survey

**BOISE PUBLIC LIBRARY STATISTICS**

- System Statistics Reports, October 2020

# Agenda



# BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

## Boise Public Library Board of Trustees Regular Meeting Agenda

Thursday, December 10, 2020, 11:30 a.m. • Main Library, 715 S. Capitol Blvd., Boise, ID 83702

Public can attend the meeting in person, or via Zoom by registering at the following link:

[https://cityofboise.zoom.us/webinar/register/WN\\_dlf6G3khSm-NiyPHyWlDhQ](https://cityofboise.zoom.us/webinar/register/WN_dlf6G3khSm-NiyPHyWlDhQ)

<b>BOARD OF TRUSTEES</b> Margo Healy, President Tonya Westenskow, Vice President Sonia Galaviz Rachel Goochey Phil Magnuson	<b>MISSION</b> The Boise Public Library improves community members' quality of life by supporting their efforts to enhance knowledge, realize creative potential, and share ideas and stories.
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## AGENDA

1. **Call to Order and Introductions**
2. **Communications**  
None
3. **Minutes-Action Item**  
November 12, 2020, Regular Meeting
4. **Consent Agenda-Action Item**  
All matters on the consent agenda are considered routine and may be approved in a single motion. A trustee may ask that an item be removed from the consent agenda and considered separately.
  - a. **Payment of Bills and Payroll**
  - b. **Financial Reports**  
Year-to-Date through October 31, 2020  
Gift Fund activity for October 31, 2020
5. **Reports**
  - a. Friends of the Boise Public Library
  - b. Boise Public Library Foundation
  - c. Library Director including administration and management
6. **Old Business**
  - a. **Boise Public Library Policy Review:**  
**Section 3.00, Services, Subsections 3.01-3.03**  
Library Public Services Manager Sarah Kelley-Chase will review section 3.00, Services (subsections 3.01, Service Priorities, 3.02, Service Hours, and 3.03, Services for Schools) of the Boise Public Library Policy Manual with the Trustees. The staff recommends no changes to this section of the policy manual. This is a discussion item only and requires no action unless the Trustees direct a change in the presented policies.

This continues the Library Board of Trustees annual policy review for Fiscal Year 2021 as stipulated by the Board's bylaws.

MAIN LIBRARY  
715 S. Capitol Blvd., Boise, Idaho 83702  
P: 208-972-8200 | TDD/TTY: 800-377-3529

LIBRARY! AT  
BOWN CROSSING  
P: 208-972-8360

LIBRARY! AT  
COLE & USTICK  
P: 208-972-8300

LIBRARY! AT  
COLLISTER  
P: 208-972-8320

LIBRARY! AT  
HILLCREST  
P: 208-972-8340

BOISE CITY COUNCIL: Elaine Clegg (President), Holli Woodings (President Pro Tem), Patrick Bageant, Lisa Sánchez, Jimmy Hallyburton, TJ Thomson

[BOISEPUBLICLIBRARY.ORG](http://BOISEPUBLICLIBRARY.ORG)

**7. New Business**

**a. Fiscal Year 2020 Year-End Budget Report**

Staff will review the Library's Fiscal Year 2020 budget outcomes. A copy of the year-end report is included in the supporting document section of the meeting packet. This is a discussion item only and requires no action.

**b. Library Closure 2020 Calendar- Action Item**

The list of Library recommended closures and reduced hours in 2021 is included in the supporting document section in the meeting packet.

**Action:** motion to approve, reject, or change the recommended closures and reduced hours for calendar year 2021.

**c. Certification of the Idaho Commission for Libraries Annual Report- Action Item**

The Library Board of Trustees is required under state code to certify the annual data report to the Idaho Commission for Libraries. Library Administrative Assistant, Kari Davis will review the report, which is included in the supporting document section of the meeting packet. The Trustees will be asked to certify the 2021 Idaho Public Library Survey as prepared and forward it to the Idaho Commission for Libraries.

**Action:** motion to certify the 2021 Idaho Public Library Survey as prepared and forward to the Idaho Commission for Libraries.

**d. Suspension of Library Board Meetings-Action Item**

Trustees will consider the suspension of future Library Board meetings due to the current coronavirus health pandemic.

**Action:** Trustees will make a motion to approve, revise, or reject the suspension of future meetings due to the coronavirus health pandemic.

**8. Selection of Trustee to Review Payment Vouchers**

Trustee review for December vouchers by Healy.

**9. Selection of Meeting Date**

Next regular meeting Thursday, January 14, 2021, unless meetings are suspended.

**10. Executive Session: IC 74-206 (1)(b) Personnel Matters**

To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

**11. Adjourn**

*Any person needing special accommodations to participate in the above notice meeting should contact the library administration office at 208-972-8258 no later than three working days before the scheduled meeting.*



# Director's Report

# BOISE PUBLIC LIBRARY

## Library Director's Report

*December 2020*

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### OPERATIONS

Over the last month, the ongoing COVID-19 pandemic has worsened, and state and local governments have responded with new guidelines and restrictions aimed at stopping the spread of the virus. Governor Little rolled the state back to Phase 2 on Monday, November 14<sup>th</sup> and on Wednesday, November 18, 2020 Mayor McLean announced the City of Boise would scale back many service offerings and close facilities again.

On Monday, November 23, 2020 Boise Public Library (BPL) revised its services in response. These changes are expected to stay in place until at least January 15, 2021 and are as follows:

- Browsing hours are no longer available as all locations are closed to the public.
- Curbside hold pickup will be the only way to access physical items and will be available at all locations during the following hours:
  - Monday through Friday from 10:00 a.m. to 6:00 p.m.
  - Saturday from 10:00 a.m. to 2:00 p.m.
- Computer lab hours are available by appointment at the Library! at Cole & Ustick, the Library! at Hillcrest, and the Main Library during the following hours:
  - Monday through Friday from 10:00 a.m. to 6:00 p.m.
  - Saturday from 10:00 a.m. to 2:00 p.m.

The BPL and City consider computer and internet access an essential service and are committed to keeping staff and community members healthy and safe while accessing online resources and services.

### DIRECTOR

Jessica Dorr started as Library Director on Monday, November 30, 2020.

## Administration and Management Reports:

### IDAHO FAMILY READ WEEK

This year the Boise Public Library participated in Idaho Family Read Week by providing curbside grab and go kits at all library locations. The kits included books provided by the Idaho Commission for Libraries, (supplemented by extra Summer Reading books that were on-hand), as well as early literacy information and a variety of activities. The library distributed approximately 200 kits to customers. Due to COVID-19 pandemic this broke with the years long tradition of hosting Dinner and a Book to celebrate the week.

# Supporting Documentation

# Boise Public Library

Policy Review December 10, 2020

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Policy items reviewed and presented are as follows:

## SECTION 3.00, SERVICES

- Policy 3.01, Service Priorities
- Policy 3.02, Service Hours
- Policy 3.03, Services for Schools

### *Staff Recommendations:*

Policy 3.00, subsections 3.01-3.03 of the Boise Public Library policy manual are presented to the Library Board for review. Unless the Trustees direct changes, staff has no recommended changes to these policies and are included in the meeting packet for information purposes only.



Document Type:	Policy
Number:	3.01
Effective:	03-01-11
Revised:	03-01-11

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### SERVICE PRIORITIES

The following services are essential to achieving the Library's mission to assist members of the community in educating themselves and enhancing their personal, business, and social well-being:

- Access to facilities during convenient hours
- Access to a collection of current materials, both physical and digital
- Access to technological resources, particularly the Internet
- Programs, particularly those that support early literacy or lifelong learning
- Reference and information services

To support these service priorities the Library must manage its staff effectively, make sound decisions for the development and maintenance of its collections and physical spaces, and engage in promotional activities designed to make the public aware of these services.

Document Type:	Policy
Number:	3.02
Effective:	03-01-11
Revised:	03-01-11

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### SERVICE HOURS

The Library shall be open as many non-duplicated hours in 24 and as many days in the week as practical within the restriction of the Library's budget. Each of the service elements listed in 3.01 (Service Priorities) shall be offered whenever the Library is open.

The hours of opening shall be determined by:

1. the convenience of all parts of the population, including working people; and
2. the ability of the staff to cover the hours of opening within the limits of the established work week.

Holidays shall conform to those of other City offices, unless the Board determines otherwise. If and when the Board chooses to open the Library on a holiday when other City offices are closed, Library personnel will be compensated in accordance with City policy.

Document Type:	Policy
Number:	3.03
Effective:	03-01-11
Revised:	03-01-11

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### SERVICES FOR SCHOOLS

Programs for school class visits and library programs delivered at schools may be scheduled upon request. Representatives of those public and private schools physically located within the Boise city limits and the Area of Impact as defined by Title 11, chapter 15, of the Boise City Code are eligible to request these special services. These visits will be scheduled to the extent that staffing limitations and other program or service priorities permit. The Director or designee will consider requests from classes outside the Boise city limits and Boise Area of Impact for specialized programs at the Library or library programs at their school on an individual basis.

**Boise Library**  
**FY 2020 EOY Savings/Revenue Calculation Worksheet**

**Cost Savings from Operations**

Budget for Expenditures	14,509,693.00		
Actual Expenditures	13,814,923.00		
<b>Expense Budget to Actual Comparison</b>	<b>694,770.00</b>	<b>\$</b>	<b>694,770</b>
Less: Encumbrances - June Garcia Director Recruitment	9,938.00		
<b>Total Encumbrances</b>	<b>9,938.00</b>	<b>\$</b>	<b>(9,938)</b>
<b>Net Adjusted Expense Budget to Actual Comparison</b>		<b>\$</b>	<b>684,832</b>

**Revenue from Operations**

Budget for Revenues	14,509,694.00		
Actual Revenues	14,596,562.00		
<b>Revenue Budget to Actual Comparison</b>	<b>86,868.00</b>	<b>\$</b>	<b>86,868</b>
<b>Net Adjusted Revenue Budget to Actual Comparison</b>		<b>\$</b>	<b>86,868</b>

<b>Net Budget Savings</b>	<b>771,700</b>	<b>\$</b>
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**Heritage Balances**

	FY19 Balance	Revenue	Expenses	Interest	FY20 Ending Balance
<b>IOLS Consortium</b>	1,126,194.85	100,000.36	354.00	22,921.99	<b>1,248,763.20</b>
<b>Gift Fund</b>	182,384.81	78,108.20	71,739.15	3,618.18	<b>192,372.04</b>

# Boise Public Library

## Proposed Closures for Calendar Year 2021

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The Library will be closed for each Boise City recognized holiday. Proposed variations are indicated in italics with an asterisk (\*) and are not considered paid staff holidays. Staff will flex their schedules as necessary.

### PROPOSED CLOSURES:

Friday, January 1, 2021	New Year's Day
Monday, January 18, 2021	Martin Luther King Jr. Day/ Human Rights Day
Monday, February 15, 2021	President's Day
<i>*Sunday, April 4, 2021</i>	<i>Easter Sunday</i>
Monday, May 31, 2021	Memorial Day
<i>*Sunday, July 4, 2021</i>	<i>Independence Day</i>
Monday, July 5, 2021	City Observance of Independence Day
Monday, September 6, 2021	Labor Day
Thursday, November 11, 2021	Veteran's Day
Thursday, November 25, 2021	Thanksgiving Day
Friday, December 24, 2021	City Observance of Christmas Day
<i>*Saturday, December 25, 2021</i>	<i>Christmas Day</i>
Friday, December 31, 2021	City Observance of New Years' Day

# Boise Public 2020 Idaho Public Library Survey Due January 1, 2021

## General Information ( 1.1-1.19 )

Click on question mark for help

1.1	Fiscal year begins (mm-dd-yy)	10-01-19
1.2	Fiscal year ends (mm-dd-yy)	09-30-20
*1.3	Name of library	BOISE PUBLIC
1.4	Established according to the Idaho Code as a	c
1.5	Legal Service Area Boundary Change	No
1.6	Levy rate	General Fund
1.7	Mailing address	715 S CAPITOL BLVD
1.8	City (of mailing address)	BOISE
1.9	Zip (of mailing address)	83702
1.10	Street address	715 S CAPITOL BLVD
1.11	City (of street address)	BOISE
1.12	Zip (of street address)	83702
1.13	County	ADA
*1.14	Phone	(208) 972-8258
1.15	Fax number	(208) 384-4025
1.16	E-mail Address	kdavis@cityofboise.org
1.17	Person completing form	Kari Davis
1.18	Name of current library director	Jessica Dorr
1.19	Library's Website Address	boisepubliclibrary.org

## Service Area ( 2.1-2.9 )

Click on question mark for help

2.0	Total Number of Registered Users (2.0 = 2.2 + 2.4 + 2.6) LOCKED [Calculated]	105,824
2.1	Population of legal service area	228,959
2.2	Registered users in legal service area	105,309
2.3	Population of any areas served under contract	0
2.4	Registered users in contract area	0

2.5	Source of contract population information (#2.4)	N/A
2.6	Non-Resident users	515
2.6a	Non-Resident Fees per person	\$69.30
2.6b	Non-Resident Fees per family	\$69.30
2.7	Central or main library	1
2.8	Branches	4
2.9	Bookmobiles	0

### **Paid Staff ( Full-Time Equivalent ) ( 3.1-3.9 )**

Click on question mark for help

Remember: to compute the FTE (full-time equivalent) of a part-time employee, divide the number of hours worked per week by 40. Thus, an employee working 20 hours per week equals .50 FTE ( $20/40 = .50$ ), and an employee working 16 hours per week equals .40 FTE ( $16/40 = .40$ ).

Do not include volunteers in the FTE calculation.

3.1	Librarians with master's degree from an ALA-accredited program	20.63
3.2	Others holding title of librarian	6.60
3.3	<b>Total librarians (3.3 = 3.1 + 3.2) LOCKED [Calculated]</b>	27.23
3.4	All other paid staff (include maintenance staff)	90.49
*3.5	<b>Total paid staff (3.5 = 3.3 + 3.4) LOCKED [Calculated]</b>	117.72
	<b>Note: Include staff paid by another agency, e.g., School</b>	
3.6	Library director's annual salary	\$145,017
3.7	Number of hours Director worked per week (not to exceed 40)	40
3.8	Number of Individual Volunteers who worked for the library	220
3.9	Number of hours volunteers worked for the library	9,022

### **Beginning Balance and Carryover ( 4.1-4.5 )**

Click on question mark for help

4.1	Operating carryover	\$0
4.2	Capital Improvement Fund (Repairs, equipment, vehicles, etc.)	\$27,019
4.3	Building Fund (Land, new construction, and additions only)	\$0
4.4	Other	\$0
4.5	<b>Total Unexpended balance on hand at beginning of Fiscal year. (4.5 = 4.1 + 4.2 + 4.3 + 4.4) LOCKED [Calculated]</b>	\$27,019

## Library Revenue By Source ( 5.1-5.7 )

Click on question mark for help

Use WHOLE NUMBERS for all dollar amounts

### \*Local Government

*5.1a	Local Operating Revenue	\$14,188,393
*5.1b	Local Government Capital Revenue	\$0
*5.1c	<b>Local Total Revenue (5.1c = 5.1a + 5.1b) LOCKED [Calculated]</b>	\$14,188,393

### State Government (exclude federal dollars distributed by state)

5.2a	State Operating Revenue	\$1,296
5.2b	State Government Capital Revenue	\$0
5.2c	<b>State Total Revenue (5.2c = 5.2a + 5.2b) LOCKED [Calculated]</b>	\$1,296

### Federal government (include LSTA & other federal dollars distributed by state)

5.3a	Federal Operating Revenue	\$116,308
5.3b	Federal Government Capital Revenue	\$0
5.3c	<b>Federal Total Revenue (5.3c = 5.3a + 5.3b) LOCKED [Calculated]</b>	\$116,308

### Contracts for services to other libraries

5.4a	Contract Operating Revenue	\$223,834
5.4b	Contract Capital Revenue	\$0
5.4c	<b>Contract Total Revenue (5.4c = 5.4a + 5.4b) LOCKED [Calculated]</b>	\$223,834

### Other income

5.5a	Other Operating Revenue	\$66,731
5.5b	Other Capital Revenue	\$0



5.5c	Other Total Revenue (5.5c = 5.5a + 5.5b) LOCKED [Calculated]	\$66,731
Total Other Income		
5.6a	Total Contract and Other Operating Revenue (5.6a = 5.4a + 5.5a) LOCKED [Calculated]	\$290,565
5.6b	Total Contract and Other Capital Revenue (5.6b = 5.4b + 5.5b) LOCKED [Calculated]	\$0
5.6c	Total Contract and Other Revenue (5.6c = 5.6a + 5.6b) LOCKED [Calculated]	290,565.00

GRAND TOTAL and totals by type of revenue for this fiscal year [Calculated fields]

5.7a	Grand Total Operating Revenue (5.7a = 5.1a + 5.2a + 5.3a + 5.6a) LOCKED [Calculated]	\$14,596,562
5.7b	Grand Total Capital Revenue (5.7b = 5.1b + 5.2b + 5.3b + 5.6b) LOCKED [Calculated]	\$0
5.7c	Grand Total Revenue (5.7c = 5.1c + 5.2c + 5.3c + 5.6c) LOCKED [Calculated]	\$14,596,562

## Library Expenditures ( 6.1-6.21 )

Click on question mark for help

### SECTION A. STANDARD OPERATING EXPENDITURES

#### Staff Expenditures

6.1	Salaries and wages	\$4,321,330
6.2	Employee benefits	\$1,776,578
6.3	Total staff expenditures (6.3 = 6.1 + 6.2) [For staff expenditures paid by another agency use 6.13a & b] LOCKED [Calculated]	\$6,097,908

#### Collection Expenditures

6.4	Print Materials	\$498,852
6.5	Electronic Collections and other Electronic Materials	\$525,030
6.6	Other Materials	\$192,519
6.7	Total collection expenditures (6.7 = 6.4 + 6.5 + 6.6) LOCKED [Calculated]	\$1,216,401

## Other Operating Expenditures

6.8	Contracts for services from other libraries	\$599,175
6.9	Miscellaneous Operating Expenditures	\$4,701,361
6.10	Total other operating expenditures (6.10 = 6.8 + 6.9) LOCKED [Calculated]	\$5,300,536
6.11	Total operating expenditures (6.11 = 6.3 + 6.7 + 6.10) LOCKED [Calculated]	\$12,614,845
6.12	Operating Expenditures made by other agencies (6.12 = 6.12a + 6.12b + 6.12c + 6.12d) LOCKED [Calculated]	\$0
6.12a	Salaries or wages paid by another agency	\$0
6.12b	Benefits paid by another agency	\$0
6.12c	Collections paid by another agency	\$0
6.12d	Other Operating Expenditures paid by another agency	\$0

## SECTION B. CAPITAL EXPENDITURES

6.13	Capital expenditures	\$359,848
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## SECTION C. UNEXPENDED BALANCE AND CARRYOVER

6.14	Unexpended balance at end of report year (6.14 = [(4.5 + 5.7c) - (6.11 + 6.13)] LOCKED [Calculated]	\$1,648,888
6.15	How much, if any, of the unexpended balance reported in Item 6.14 will be returned to your funding authority's general account?	\$0

## Carried forward to Next Fiscal Year

6.16	Operating carryover	\$0
6.17	Capital Improvement Fund (Repairs, equipment, vehicles, etc.)	\$0
6.18	Building Fund (Land, new construction, and additions only)	\$0
6.19	Name of Other Source	N/A
6.20	Amount from Other Source	\$0
6.21	Final balance to be carried forward to next fiscal year [6.21 = 6.16 + 6.17 + 6.18 + 6.20] LOCKED [Calculated]	\$0

## Library Collection ( 7.1-7.14 )

Click on question mark for help

7.1	Total library items (physical units) added during the year	47,011
7.2	Total library items (physical units) withdrawn during the year	31,413

Items (physical units) held at the end of report year.

Print Materials Note: We no longer worry about bound and unbound serial volumes as specially treated print materials. Most libraries no longer bind periodicals and now rely on databases such as ProQuest to locate and obtain individual articles if the publisher itself does not provide past articles online. Due to space constraints, printed back issues are typically kept for just several years, circulated, and, relative to the pre-online database era, weeded quickly. Also, the vast majority of libraries now rely on an ILS to keep track of holdings. In short, "If it has a bar code, it's a volume." Call if you have questions.

7.3	Print Materials	331,313
7.4	Total Audio Materials (7.4 = 7.4a + 7.4e) LOCKED [Calculated]	32,977
7.4a	Audio Materials [Physical Units]	14,482
7.4b	Audio Materials [Downloadable Units] provided through consortia	0
7.4c	Audio Materials [Downloadable Units] provided by the library alone	18,495
7.4d	Name of Consortia providing Downloadable Audio Materials (if None enter N/A)	N/A
7.4e	Total Audio Materials [Downloadable Units] (7.4e = 7.4b + 7.4c) LOCKED [Calculated]	18,495
7.5	Total Video Materials (7.5 = 7.5a + 7.5e) LOCKED [Calculated]	29,533
7.5a	Video Materials [Physical Units]	29,187
7.5b	Video Materials [Downloadable Units] provided through consortia	0
7.5c	Video Materials [Downloadable Units] provided by the library alone	346
7.5d	Name of Consortia providing Downloadable Video Materials (if None enter N/A)	N/A
7.5e	Total Video Materials [Downloadable] (7.5e = 7.5b + 7.5c) LOCKED [Calculated]	346

7.6	Other Electronic Materials [Physical Units]	4,288
7.7	State Provided Electronic Collections [LiLI-D] (previously called Licensed Databases) LOCKED [Will be determined by SDC.]	15
7.8	Locally Mounted Electronic Collections/Other Cooperative Agreements (previously called Licensed Databases) [Consortia, not LiLI-D]	25
7.9	Total Electronic Collections (7.9 = 7.7 + 7.8) LOCKED [Calculated]	40
7.10	Total Electronic Books (E-Books) (7.10 = 7.10a + 7.10b) LOCKED [Calculated]	33,709
7.10a	E-Books provided through consortia	0
7.10b	E-Books provided by the library alone	33,709
7.10c	Name of Consortia providing E-Books (if None enter N/A)	N/A
7.11	Other library materials	490
7.12	Total collection size held at the end of report year (7.12 = 7.3 + 7.4 + 7.5 + 7.6 + 7.10 + 7.11) LOCKED [Calculated]	432,310
7.13	Current Print Serial Subscriptions	234
7.14	Digital Serial Subscriptions	125

## Library Services ( 8.1-8.4 )

Click on question mark for help

*8.1	Total Public Service Hours (Annual) Note: The total for all outlets, including multi-outlet systems, will be calculated and automatically filled in here. Branch hours are entered individually in 12.19.	13,391
8.2	Total library visits (Annual)	638,661
8.2a	Library Visits Reporting Method: <b>Is this an annual count or an annual estimate based on a typical week or weeks? Select one of the following: CT - Annual Count or ES - Annual Estimate</b>	CT - Annual Count
8.3	Total reference transactions completed (Annual)	30,997
8.3a	Reference Transactions Reporting	

Method: **Is this an annual count or an annual estimate based on a typical week or weeks? Select one of the following: CT - Annual Count or ES - Annual Estimate**

CT - Annual Count

8.4 **Total square footage** This will be the total for all outlets, including multi-outlet systems, and will be calculated and automatically filled in with your entries from 12.16 located in the Outlet Section.  
LOCKED

131,374

### Circulation ( 9.1-9.9 )

Click on question mark for help

9.1	Adult Circulation	748,326
9.2	Circulation of Children's Materials	646,754
9.3	<b>Total PHYSICAL circulation transactions (9.3 = 9.1 + 9.2) LOCKED [Calculated]</b>	1,395,080
9.4	Loan period for books (in weeks)	4
9.5	Circulation of Electronic Materials (Annual)	676,132
9.6a	Successful Retrieval of State Provided Electronic Collections [LOCKED]	7,065
9.6b	Successful Retrieval of information from Locally Mounted Electronic Collections (if none, enter 0)	55,028
9.6c	<b>Total Successful Retrieval of Electronic Information (9.6c = 9.6a + 9.6b) LOCKED [Calculated]</b>	62,093
9.7	<b>Electronic Content Use (9.7 = 9.5 + 9.6c) LOCKED [Calculated]</b>	738,225
9.8	<b>Total Circulation of Materials (9.8 = 9.3 + 9.5) LOCKED [Calculated]</b>	2,071,212
9.9	<b>Total Collection Use (9.9 = 9.3 + 9.5 + 9.6c) LOCKED [Calculated]</b>	2,133,305

### Adult's, Young Adult's and Children's Programs ( 10.1-10.10 )

Click on question mark for help

(Count library run programs only)

Note: Age definitions have changed. Children are now defined as 11 and under and Young Adult's are defined as 12-18.

10.1	Children's Program Attendance (Annual)	31,898
10.2	Young Adult's Program Attendance (Ages 12-18 Annual)	1,674
10.3	Adult's Program Attendance (Annual)	8,410
10.4	All Ages Program Attendance (Annual)	3,131
10.5	<b>Total Attendance at Library Programs (10.5 = 10.1 + 10.2 + 10.3 + 10.4) LOCKED [Calculated]</b>	45,113
10.6	Number of Children's Programs	958
10.7	Number of Young Adult's Programs (Ages 12-18 Annual)	166
10.8	Number of Adult's Programs	918
10.9	Number of All Ages Programs	360
10.10	<b>Total Number of Library Programs (10.10 = 10.6 + 10.7 + 10.8 + 10.9) LOCKED [Calculated]</b>	2,402

### Resource Sharing ( 11.1-11.2 )

Click on question mark for help

11.1	Interlibrary loans provided to other libraries	240,939
11.2	Interlibrary loans received from other libraries	264,472

### Internet Terminals and Users ( 11.3-11.7 )

11.3	<b>Total of all Internet Terminals LOCKED [Calculated] This will be the total from all entries in 12.13 in the Outlet section.</b>	199
11.4	<b>Total of all Internet Terminal Uses LOCKED [Calculated] This will be the total from all entries in 12.13a in the Outlet section.</b>	87,623
11.5	Number of Wireless Sessions (Annual)	45,846
11.5a	Is this an estimate?	No
11.6	Most recent date of Internet Use Policy Review (MM/DD/YYYY)	03/11/2020

11.7 Number of visits to the Library's Website 4,181,015

## Outlets ( 12.1-12.29a )

Click on question mark for help

If you see anything in a locked field that needs to be changed, please enter the correct information in the Federal Note Area for the item in question and flag it by clicking on the shadowed icon to the right of the item. [12.1-12.9a, 12.10-12.12, 12.16, 12.16b-12.16p, 12.18b-12.18p, 12.21-12.23, and 12.25-12.28 are prefilled with last years' data and locked]

12.1	LIB ID	IDB
12.2	PLSC ID	ID0005
12.3	Name of Outlet	BOISE PUBLIC
12.4	Street Address [physical address]	715 S CAPITOL BLVD
12.4a	Mailing Address if different from Street Address (enter N/A if they are the same)	
12.5	City	BOISE
12.6	County of the Outlet	ADA
12.7	Zip for Street Address	83702
12.8	Zip for Mailing Address if different from Street Address (enter N/A if they are the same)	
12.9	Phone	(208) 972-8198
12.9a	Current Library Branch or Outlet Director (If no library branch, enter N/A)	Jessica Dorr
12.9b	E-mail address for this Outlet (If none, enter N/A)	boisepubliclibrary.org
12.10	Outlet Type Code	CE
12.12	Number of Bookmobiles in the Bookmobile Outlet Record	0
12.13	Number of this Outlet's Internet Computers used annually by the General Public	52
12.13a	Number of Uses of this Outlet's Internet Computers annually	40,421
12.13b	Is this an estimate?	No
12.14	Internet Connectivity	Fiber Optic
12.15	Connectivity Speed	Greater than 10 Mbps
12.16	Square Footage (main or branch) [LOCKED]	79,381

- 12.16a Library Hours (Winter): Dates  
(mm/dd/yyyy-mm/dd/yyyy)
- 12.16b Daily Hours Open (Example: 9am-6pm. If  
no hours enter an N/A) 12-5
- Sunday Scheduled Hours
- 12.16c Monday Scheduled Hours 10-9
- 12.16d Tuesday Scheduled Hours 10-9
- 12.16e Wednesday Scheduled Hours 10-9
- 12.16f Thursday Scheduled Hours 10-9
- 12.16g Friday Scheduled Hours 10-6
- 12.16h Saturday Scheduled Hours 10-5
- 12.16i Number of Hours Open Daily (Example: if  
open from 9am-6pm enter 9. If no hours  
enter an N/A) 5
- Sunday Total Hours Open
- 12.16j Monday Total Hours Open 11
- 12.16k Tuesday Total Hours Open 11
- 12.16l Wednesday Total Hours Open 11
- 12.16m Thursday Total Hours Open 11
- 12.16n Friday Total Hours Open 8
- 12.16o Saturday Total Hours Open 7
- 12.16p Total Hours Open per Week 64
- 12.17 Check box if Summer and Winter Hours  
are the same and skip to question 12.19. Yes
- If not please fill out 12.18.
- 12.18a Library Hours (Summer): Dates  
(mm/dd/yyyy-mm/dd/yyyy)
- 12.18b Daily Hours Open (Example: 9am-6pm. If  
no hours enter an N/A)
- Sunday Scheduled Hours
- 12.18c Monday Scheduled Hours
- 12.18d Tuesday Scheduled Hours
- 12.18e Wednesday Scheduled Hours
- 12.18f Thursday Scheduled Hours
- 12.18g Friday Scheduled Hours
- 12.18h Saturday Scheduled Hours



12.18i	Number of Hours Open Daily (Example: if open from 9am-6pm enter 9. If no hours enter an N/A)	
	Sunday Total Hours Open	
12.18j	Monday Total Hours Open	
12.18k	Tuesday Total Hours Open	
12.18l	Wednesday Total Hours Open	
12.18m	Thursday Total Hours Open	
12.18n	Friday Total Hours Open	
12.18o	Saturday Total Hours Open	
12.18p	Total Hours Open per Week	
12.19	Public Service Hours per Year for this Outlet	3,223
12.20	Number of Weeks this Outlet is Open per Year	44
12.20a	Number of weeks outlet was closed due to COVID-19	
	<b>NOTE: Report the number of weeks the library was closed to the public. The number of weeks open plus the number of weeks closed should equal or be fewer than 52 weeks.</b>	8
12.20b	Number of weeks outlet had limited occupancy due to COVID-19	20
12.1	LIB ID	IDB
12.2	PLSC ID	ID0005
12.3	Name of Outlet	BOISE PUBLIC-COLE AND USTICK BRANCH
12.4	Street Address [physical address]	7557 W USTICK RD
12.4a	Mailing Address if different from Street Address (enter N/A if they are the same)	
12.5	City	BOISE
12.6	County of the Outlet	ADA
12.7	Zip for Street Address	83704
12.8	Zip for Mailing Address if different from Street Address (enter N/A if they are the same)	

12.9	Phone	(208) 972-8300
12.9a	Current Library Branch or Outlet Director (If no library branch, enter N/A)	Trisha Mick
12.9b	E-mail address for this Outlet (If none, enter N/A)	boisepubliclibrary.org
12.10	Outlet Type Code	BR
12.12	Number of Bookmobiles in the Bookmobile Outlet Record	0
12.13	Number of this Outlet's Internet Computers used annually by the General Public	50
12.13a	Number of Uses of this Outlet's Internet Computers annually	19,341
12.13b	Is this an estimate?	No
12.14	Internet Connectivity	Fiber Optic
12.15	Connectivity Speed	Greater than 10 Mbps
12.16	Square Footage (main or branch) [LOCKED]	15,300
12.16a	Library Hours (Winter): Dates (mm/dd/yyyy-mm/dd/yyyy)	
12.16b	Daily Hours Open (Example: 9am-6pm. If no hours enter an N/A)	1-5
	Sunday Scheduled Hours	
12.16c	Monday Scheduled Hours	n/a
12.16d	Tuesday Scheduled Hours	10-9
12.16e	Wednesday Scheduled Hours	10-9
12.16f	Thursday Scheduled Hours	10-9
12.16g	Friday Scheduled Hours	10-6
12.16h	Saturday Scheduled Hours	12-5
12.16i	Number of Hours Open Daily (Example: if open from 9am-6pm enter 9. If no hours enter an N/A)	4
	Sunday Total Hours Open	
12.16j	Monday Total Hours Open	N/A
12.16k	Tuesday Total Hours Open	11
12.16l	Wednesday Total Hours Open	11
12.16m	Thursday Total Hours Open	11
12.16n	Friday Total Hours Open	8

12.16o	Saturday Total Hours Open	5
12.16p	Total Hours Open per Week	50
12.17	Check box if Summer and Winter Hours are the same and skip to question 12.19.	Yes
	If not please fill out 12.18.	
12.18a	Library Hours (Summer): Dates (mm/dd/yyyy-mm/dd/yyyy)	
12.18b	Daily Hours Open (Example: 9am-6pm. If no hours enter an N/A)	
	Sunday Scheduled Hours	
12.18c	Monday Scheduled Hours	
12.18d	Tuesday Scheduled Hours	
12.18e	Wednesday Scheduled Hours	
12.18f	Thursday Scheduled Hours	
12.18g	Friday Scheduled Hours	
12.18h	Saturday Scheduled Hours	
12.18i	Number of Hours Open Daily (Example: if open from 9am-6pm enter 9. If no hours enter an N/A)	
	Sunday Total Hours Open	
12.18j	Monday Total Hours Open	
12.18k	Tuesday Total Hours Open	
12.18l	Wednesday Total Hours Open	
12.18m	Thursday Total Hours Open	
12.18n	Friday Total Hours Open	
12.18o	Saturday Total Hours Open	
12.18p	Total Hours Open per Week	
12.19	Public Service Hours per Year for this Outlet	2,542
12.20	Number of Weeks this Outlet is Open per Year	36
12.20a	Number of weeks outlet was closed due to COVID-19	
	<b>NOTE: Report the number of weeks the library was closed to the public. The number of weeks open plus the number</b>	<b>16</b>

of weeks closed should equal or be fewer than 52 weeks.

12.20b	Number of weeks outlet had limited occupancy due to COVID-19	13
12.1	LIB ID	IDB
12.2	PLSC ID	ID0005
12.3	Name of Outlet	BOISE PUBLIC-COLLISTER BRANCH
12.4	Street Address [physical address]	4724 W STATE ST
12.4a	Mailing Address if different from Street Address (enter N/A if they are the same)	
12.5	City	BOISE
12.6	County of the Outlet	ADA
12.7	Zip for Street Address	83703
12.8	Zip for Mailing Address if different from Street Address (enter N/A if they are the same)	
12.9	Phone	(208) 972-8320
12.9a	Current Library Branch or Outlet Director (If no library branch, enter N/A)	Jennifer Villalobos
12.9b	E-mail address for this Outlet (If none, enter N/A)	boisepubliclibrary.org
12.10	Outlet Type Code	BR
12.12	Number of Bookmobiles in the Bookmobile Outlet Record	0
12.13	Number of this Outlet's Internet Computers used annually by the General Public	32
12.13a	Number of Uses of this Outlet's Internet Computers annually	7,963
12.13b	Is this an estimate?	No
12.14	Internet Connectivity	Fiber Optic
12.15	Connectivity Speed	Greater than 10 Mbps
12.16	Square Footage (main or branch) [LOCKED]	12,169
12.16a	Library Hours (Winter): Dates (mm/dd/yyyy-mm/dd/yyyy)	
12.16b	Daily Hours Open (Example: 9am-6pm. If no hours enter an N/A)	1pm-5pm

12.16c	Sunday Scheduled Hours	n/a
12.16d	Monday Scheduled Hours	10am-9pm
12.16e	Tuesday Scheduled Hours	10am-9pm
12.16f	Wednesday Scheduled Hours	10am-9pm
12.16g	Thursday Scheduled Hours	10am-6pm
12.16h	Friday Scheduled Hours	10pm-5pm
12.16i	Number of Hours Open Daily (Example: if open from 9am-6pm enter 9. If no hours enter an N/A)	4

	Sunday Total Hours Open	
12.16j	Monday Total Hours Open	N/A
12.16k	Tuesday Total Hours Open	11
12.16l	Wednesday Total Hours Open	11
12.16m	Thursday Total Hours Open	11
12.16n	Friday Total Hours Open	8
12.16o	Saturday Total Hours Open	7
12.16p	Total Hours Open per Week	52
12.17	Check box if Summer and Winter Hours are the same and skip to question 12.19.	Yes

If not please fill out 12.18.

12.18a	Library Hours (Summer): Dates (mm/dd/yyyy-mm/dd/yyyy)
12.18b	Daily Hours Open (Example: 9am-6pm. If no hours enter an N/A)

	Sunday Scheduled Hours
12.18c	Monday Scheduled Hours
12.18d	Tuesday Scheduled Hours
12.18e	Wednesday Scheduled Hours
12.18f	Thursday Scheduled Hours
12.18g	Friday Scheduled Hours
12.18h	Saturday Scheduled Hours
12.18i	Number of Hours Open Daily (Example: if open from 9am-6pm enter 9. If no hours enter an N/A)

Sunday Total Hours Open

12.18j	Monday Total Hours Open	
12.18k	Tuesday Total Hours Open	
12.18l	Wednesday Total Hours Open	
12.18m	Thursday Total Hours Open	
12.18n	Friday Total Hours Open	
12.18o	Saturday Total Hours Open	
12.18p	Total Hours Open per Week	
12.19	Public Service Hours per Year for this Outlet	2,542
12.20	Number of Weeks this Outlet is Open per Year	24
12.20a	Number of weeks outlet was closed due to COVID-19	
	<b>NOTE: Report the number of weeks the library was closed to the public. The number of weeks open plus the number of weeks closed should equal or be fewer than 52 weeks.</b>	28
12.20b	Number of weeks outlet had limited occupancy due to COVID-19	1
12.1	LIB ID	IDB
12.2	PLSC ID	ID0005
12.3	Name of Outlet	BOISE PUBLIC-HILLCREST BRANCH
12.4	Street Address [physical address]	5246 W OVERLAND RD
12.4a	Mailing Address if different from Street Address (enter N/A if they are the same)	
12.5	City	BOISE
12.6	County of the Outlet	ADA
12.7	Zip for Street Address	83705
12.8	Zip for Mailing Address if different from Street Address (enter N/A if they are the same)	
12.9	Phone	(208) 972-8340
12.9a	Current Library Branch or Outlet Director (If no library branch, enter N/A)	Huda Shaltry
12.9b	E-mail address for this Outlet (If none, enter N/A)	boisepubliclibrary.org
12.10	Outlet Type Code	BR

12.12	Number of Bookmobiles in the Bookmobile Outlet Record	0
12.13	Number of this Outlet's Internet Computers used annually by the General Public	30
12.13a	Number of Uses of this Outlet's Internet Computers annually	12,507
12.13b	Is this an estimate?	No
12.14	Internet Connectivity	Fiber Optic
12.15	Connectivity Speed	Greater than 10 Mbps
12.16	Square Footage (main or branch) [LOCKED]	8,624
12.16a	Library Hours (Winter): Dates (mm/dd/yyyy-mm/dd/yyyy)	
12.16b	Daily Hours Open (Example: 9am-6pm. If no hours enter an N/A)	1pm-5pm
	Sunday Scheduled Hours	
12.16c	Monday Scheduled Hours	n/a
12.16d	Tuesday Scheduled Hours	10am-9pm
12.16e	Wednesday Scheduled Hours	10am-9pm
12.16f	Thursday Scheduled Hours	10am-9pm
12.16g	Friday Scheduled Hours	10am-6pm
12.16h	Saturday Scheduled Hours	12pm-5pm
12.16i	Number of Hours Open Daily (Example: if open from 9am-6pm enter 9. If no hours enter an N/A)	4
	Sunday Total Hours Open	
12.16j	Monday Total Hours Open	N/A
12.16k	Tuesday Total Hours Open	11
12.16l	Wednesday Total Hours Open	11
12.16m	Thursday Total Hours Open	11
12.16n	Friday Total Hours Open	8
12.16o	Saturday Total Hours Open	5
12.16p	Total Hours Open per Week	50
12.17	Check box if Summer and Winter Hours are the same and skip to question 12.19.	Yes

12.18a	<del>If not, please fill out 12.18</del> Library Hours (Summer): Dates (mm/dd/yyyy-mm/dd/yyyy)	
12.18b	Daily Hours Open (Example: 9am-6pm. If no hours enter an N/A)	
	Sunday Scheduled Hours	
12.18c	Monday Scheduled Hours	
12.18d	Tuesday Scheduled Hours	
12.18e	Wednesday Scheduled Hours	
12.18f	Thursday Scheduled Hours	
12.18g	Friday Scheduled Hours	
12.18h	Saturday Scheduled Hours	
12.18i	Number of Hours Open Daily (Example: if open from 9am-6pm enter 9. If no hours enter an N/A)	
	Sunday Total Hours Open	
12.18j	Monday Total Hours Open	
12.18k	Tuesday Total Hours Open	
12.18l	Wednesday Total Hours Open	
12.18m	Thursday Total Hours Open	
12.18n	Friday Total Hours Open	
12.18o	Saturday Total Hours Open	
12.18p	Total Hours Open per Week	
12.19	Public Service Hours per Year for this Outlet	2,542
12.20	Number of Weeks this Outlet is Open per Year	36
12.20a	Number of weeks outlet was closed due to COVID-19	
	<b>NOTE: Report the number of weeks the library was closed to the public. The number of weeks open plus the number of weeks closed should equal or be fewer than 52 weeks.</b>	16
12.20b	Number of weeks outlet had limited occupancy due to COVID-19	13
12.1	LIB ID	IDB
12.2	PLSC ID	ID0005



12.3	Name of Outlet	BOISE PUBLIC - BOWN CROSSING BRANCH
12.4	Street Address [physical address]	2153 E. Riverwalk Dr.
12.4a	Mailing Address if different from Street Address (enter N/A if they are the same)	
12.5	City	BOISE
12.6	County of the Outlet	ADA
12.7	Zip for Street Address	83706
12.8	Zip for Mailing Address if different from Street Address (enter N/A if they are the same)	
12.9	Phone	(208) 972-8360
12.9a	Current Library Branch or Outlet Director (If no library branch, enter N/A)	Joni Hansen
12.9b	E-mail address for this Outlet (If none, enter N/A)	boisepubliclibrary.org
12.10	Outlet Type Code	BR
12.12	Number of Bookmobiles in the Bookmobile Outlet Record	0
12.13	Number of this Outlet's Internet Computers used annually by the General Public	35
12.13a	Number of Uses of this Outlet's Internet Computers annually	7,391
12.13b	Is this an estimate?	No
12.14	Internet Connectivity	Fiber Optic
12.15	Connectivity Speed	Greater than 10 Mbps
12.16	Square Footage (main or branch) [LOCKED]	15,900
12.16a	Library Hours (Winter): Dates (mm/dd/yyyy-mm/dd/yyyy)	
12.16b	Daily Hours Open (Example: 9am-6pm. If no hours enter an N/A)	1 pm - 5 pm
	Sunday Scheduled Hours	
12.16c	Monday Scheduled Hours	n/a
12.16d	Tuesday Scheduled Hours	10 am - 9 pm
12.16e	Wednesday Scheduled Hours	10 am - 9 pm
12.16f	Thursday Scheduled Hours	10 am - 9 pm

- 12.16g Friday Scheduled Hours 10 am - 6 pm  
 12.16h Saturday Scheduled Hours 12 pm - 5 pm  
 12.16i Number of Hours Open Daily (Example: if open from 9am-6pm enter 9. If no hours enter an N/A) 4
- Sunday Total Hours Open
- 12.16j Monday Total Hours Open N/A  
 12.16k Tuesday Total Hours Open 11  
 12.16l Wednesday Total Hours Open 11  
 12.16m Thursday Total Hours Open 11  
 12.16n Friday Total Hours Open 8  
 12.16o Saturday Total Hours Open 5  
 12.16p Total Hours Open per Week 50
- 12.17 Check box if Summer and Winter Hours are the same and skip to question 12.19. Yes
- If not please fill out 12.18.
- 12.18a Library Hours (Summer): Dates (mm/dd/yyyy-mm/dd/yyyy)  
 12.18b Daily Hours Open (Example: 9am-6pm. If no hours enter an N/A)
- Sunday Scheduled Hours
- 12.18c Monday Scheduled Hours  
 12.18d Tuesday Scheduled Hours  
 12.18e Wednesday Scheduled Hours  
 12.18f Thursday Scheduled Hours  
 12.18g Friday Scheduled Hours  
 12.18h Saturday Scheduled Hours  
 12.18i Number of Hours Open Daily (Example: if open from 9am-6pm enter 9. If no hours enter an N/A)
- Sunday Total Hours Open
- 12.18j Monday Total Hours Open  
 12.18k Tuesday Total Hours Open  
 12.18l Wednesday Total Hours Open  
 12.18m Thursday Total Hours Open  
 12.18n Friday Total Hours Open

12.18o	Saturday Total Hours Open	
12.18p	Total Hours Open per Week	
12.19	Public Service Hours per Year for this Outlet	2,542
12.20	Number of Weeks this Outlet is Open per Year	24
12.20a	Number of weeks outlet was closed due to COVID-19	
	<b>NOTE: Report the number of weeks the library was closed to the public. The number of weeks open plus the number of weeks closed should equal or be fewer than 52 weeks.</b>	28
12.20b	Number of weeks outlet had limited occupancy due to COVID-19	1
12.21	LIB ID	IDB
12.22	Name of Legal Entity	BOISE PUBLIC
12.23	Interlibrary Relationship Code	ME
12.24	Network and Consortium membership(s)	Lynx! Consortium
12.25	Legal Basis Code	CI
12.26	Administrative Structure Code	MO
12.27	PLSC Public Library Definition	Y
12.28	Geographic Code	C11
12.29	Building Projects	No Plans
12.29a	Project Scope	No Plans

# Statistics

**BOISE PUBLIC LIBRARY**  
**SYSTEM STATISTICS REPORT**  
**October 2020**

	<u>This Month</u>	<u>Last Year This Month</u>	<u>Percent Change</u>	<u>This Year To Date</u>	<u>Last Year To Date</u>	<u>Percent Change</u>
<b><u>CIRCULATION/Books</u></b>						
Adult	30,760	57,905	-46.88	30,760	57,905	-46.88
Young Adult	4,085	7,793	-47.58	4,085	7,793	-47.58
Juvenile	34,119	70,326	-51.48	34,119	70,326	-51.48
<b>Sub Total</b>	<b>68,964</b>	<b>136,024</b>	<b>-49.30</b>	<b>68,964</b>	<b>136,024</b>	<b>-49.30</b>

<b><u>CIRCULATION /Audio Visual</u></b>						
Adult	15,789	43,782	-63.94	15,789	43,782	-63.94
Young Adult	608	1,783	-65.90	608	1,783	-65.90
Juvenile	4,165	13,219	-68.49	4,165	13,219	-68.49
<b>Sub Total</b>	<b>20,562</b>	<b>58,784</b>	<b>-65.02</b>	<b>20,562</b>	<b>58,784</b>	<b>-65.02</b>

<b><u>CIRCULATION/Digital</u></b>						
eAudio	22,296	19,667	13.37	22,296	19,667	13.37
eBooks	23,627	17,340	36.26	23,627	17,340	36.26
eVideo	246	71	246.48	246	71	246.48
eMusic*	0	8,522	-100.00	0	8,522	-100.00
eMagazine	3,597	2,320	55.04	3,597	2,320	55.04
<b>Sub Total</b>	<b>49,766</b>	<b>47,920</b>	<b>3.85</b>	<b>49,766</b>	<b>47,920</b>	<b>3.85</b>
<b>TOTAL CIRCULATION</b>	<b>139,292</b>	<b>242,728</b>	<b>-42.61</b>	<b>139,292</b>	<b>242,728</b>	<b>-42.61</b>

<b><u>CIRCULATION SUMMARY</u></b>						
Main Library	36,237	95,145	-61.91	36,237	95,145	-61.91
Collister	9,771	16,744	-41.64	9,771	16,744	-41.64
Hillcrest	7,378	14,867	-50.37	7,378	14,867	-50.37
Cole & Ustick (C&U)	15,540	32,375	-52.00	15,540	32,375	-52.00
Bown	18,963	33,752	-43.82	18,963	33,752	-43.82
Home Service	1,637	1,925	-14.96	1,637	1,925	-14.96
Digital Collection	49,766	47,920	3.85	49,766	47,920	3.85
<b>TOTAL CIRCULATION</b>	<b>139,292</b>	<b>242,728</b>	<b>-42.61</b>	<b>139,292</b>	<b>242,728</b>	<b>-42.61</b>

<b><u>PATRON COUNT</u></b>						
Main Library	5,497	78,746	-93.02	5,497	78,746	-93.02
Collister	3,033	8,488	-64.27	3,033	8,488	-64.27
Hillcrest	2,707	9,303	-70.90	2,707	9,303	-70.90
Cole & Ustick	1,498	14,353	-89.56	1,498	14,353	-89.56
Bown	4,278	13,882	-69.18	4,278	13,882	-69.18
<b>TOTAL PATRON COUNT</b>	<b>17,013</b>	<b>124,772</b>	<b>-86.36</b>	<b>17,013</b>	<b>124,772</b>	<b>-86.36</b>

<b><u>POLARIS CATALOG</u></b>						
System External Use Counts	348,468	310,524	12.22	348,468	310,524	12.22
Main Internal Use Counts	22,999	79,150	-70.94	22,999	79,150	-70.94
Collister Internal Use Counts	557	3,392	-83.58	557	3,392	-83.58
Hillcrest Internal Use Counts	523	2,992	-82.52	523	2,992	-82.52
C&U Internal Use Counts	1,264	8,410	-84.97	1,264	8,410	-84.97
Bown Internal Use Counts	6,877	7,120	-3.41	6,877	7,120	-3.41

\* Discontinued music service with Freegal in September 2020.

	<u>This Month</u>	<u>Last Year This Month</u>	<u>Percent Change</u>	<u>This Year To Date</u>	<u>Last Year To Date</u>	<u>Percent Change</u>
<b><u>NEW CARDS ISSUED</u></b>						
Resident	434	835	-48.02	434	835	-48.02
Non-Resident	5	6	-16.67	5	6	-16.67
Internet Only	0	0	0.00	0	0	0.00
<b>TOTAL CARDS ISSUED</b>	<b>439</b>	<b>841</b>	<b>-47.80</b>	<b>439</b>	<b>841</b>	<b>-47.80</b>
<b><u>INTERLIBRARY LOANS</u></b>						
Out-of-State	38	64	0.00	38	64	0.00
In-State	20	43	0.00	20	43	0.00
<b><u>INTERLIBRARY BORROWING</u></b>						
Out-of-State	118	225	-47.56	118	225	-47.56
In-State	40	85	-52.94	40	85	-52.94
<b><u>REFERENCE SUMMARY</u></b>						
Main Adult Desk	994	2,604	-61.83	994	2,604	-61.83
Main Adult Telephone	1,608	596	169.80	1,608	596	169.80
Main Adult Electronic	281	149	88.59	281	149	88.59
<b>Sub Total Adult Reference</b>	<b>2,883</b>	<b>3,349</b>	<b>-13.91</b>	<b>2,883</b>	<b>3,349</b>	<b>-13.91</b>
Main Youth Desk	191	1,288	-85.17	191	1,288	-85.17
Main Youth Telephone	71	69	2.90	71	69	2.90
Main Youth Electronic	4	1	300.00	4	1	300.00
<b>Sub Total Youth Reference</b>	<b>266</b>	<b>1,358</b>	<b>-80.41</b>	<b>266</b>	<b>1,358</b>	<b>-80.41</b>
Information Desk						
Readers Advisory	20	18	11.11	20	18	11.11
Directional/Informational	3,799	1,867	103.48	3,799	1,867	103.48
<b>Sub Total Information Desk</b>	<b>3,819</b>	<b>1,885</b>	<b>102.60</b>	<b>3,819</b>	<b>1,885</b>	<b>102.60</b>
Collister Desk	1,295	1,872	-30.82	1,295	1,872	-30.82
Collister Phone	127	145	-12.41	127	145	-12.41
<b>Sub Total Collister Reference</b>	<b>1,422</b>	<b>2,017</b>	<b>-29.50</b>	<b>1,422</b>	<b>2,017</b>	<b>-29.50</b>
Hillcrest Desk	1,056	1,784	-40.81	1,056	1,784	-40.81
Hillcrest Phone	247	130	90.00	247	130	90.00
<b>Sub Total Hillcrest Reference</b>	<b>1,303</b>	<b>1,914</b>	<b>-31.92</b>	<b>1,303</b>	<b>1,914</b>	<b>-31.92</b>
Cole & Ustick Desk	1,960	2,303	-14.89	1,960	2,303	-14.89
Cole & Ustick Phone	322	148	117.57	322	148	117.57
<b>Sub Total C&amp;U Reference</b>	<b>2,282</b>	<b>2,451</b>	<b>-6.90</b>	<b>2,282</b>	<b>2,451</b>	<b>-6.90</b>
Bown Desk	2,392	1,625	47.20	2,392	1,625	47.20
Bown Phone	171	87	96.55	171	87	96.55
<b>Sub Total Bown Reference</b>	<b>2,563</b>	<b>1,712</b>	<b>49.71</b>	<b>2,563</b>	<b>1,712</b>	<b>49.71</b>
<b>TOTAL REFERENCE</b>	<b>14,538</b>	<b>14,686</b>	<b>-1.01</b>	<b>14,538</b>	<b>14,686</b>	<b>-1.01</b>

<u>MEETING ROOM USE SUMMARY</u>	<u>This Month</u>	<u>Last Year This Month</u>	<u>Percent Change</u>	<u>This Year To Date</u>	<u>Last Year To Date</u>	<u>Percent Change</u>
<b>Programs</b>						
Main Adult Programs	0	74	-100.00	0	74	-100.00
Main Youth Programs	14	56	-75.00	14	56	-75.00
Main Community Programs	0	371	-100.00	0	371	-100.00
<b>Sub Total Main</b>	<b>14</b>	<b>501</b>	<b>-97.21</b>	<b>14</b>	<b>501</b>	<b>-97.21</b>
Collister Adult Programs	0	35	-100.00	0	35	-100.00
Collister Youth Programs	29	45	-35.56	29	45	-35.56
Collister Community Programs	0	75	-100.00	0	75	-100.00
<b>Sub Total Collister</b>	<b>29</b>	<b>155</b>	<b>-81.29</b>	<b>29</b>	<b>155</b>	<b>-81.29</b>
Hillcrest Adult Programs	0	29	-100.00	0	29	-100.00
Hillcrest Youth Programs	24	34	-29.41	24	34	-29.41
Hillcrest Community Programs	0	88	-100.00	0	88	-100.00
<b>Sub Total Hillcrest</b>	<b>24</b>	<b>151</b>	<b>-84.11</b>	<b>24</b>	<b>151</b>	<b>-84.11</b>
C&U Adult Programs	0	19	-100.00	0	19	-100.00
C&U Youth Programs	0	40	-100.00	0	40	-100.00
C&U Community Programs	0	84	-100.00	0	84	-100.00
<b>Sub Total Cole &amp; Ustick</b>	<b>0</b>	<b>143</b>	<b>-100.00</b>	<b>0</b>	<b>143</b>	<b>-100.00</b>
Bown Adult Programs	0	28	-100.00	0	28	-100.00
Bown Youth Programs	2	81	-97.53	2	81	-97.53
Bown Community Programs	0	89	-100.00	0	89	-100.00
<b>Sub Total Bown</b>	<b>2</b>	<b>198</b>	<b>-98.99</b>	<b>2</b>	<b>198</b>	<b>-98.99</b>
<b>TOTAL PROGRAMS</b>	<b>69</b>	<b>1,148</b>	<b>-93.99</b>	<b>69</b>	<b>1,148</b>	<b>-93.99</b>

### Program Attendance

Main Adult Attendance	0	359	-100.00	0	359	-100.00
Main Youth Attendance	118	1,785	-93.39	118	1,785	-93.39
Main Comm Attendance	0	1,574	-100.00	0	1,574	-100.00
<b>Sub Total Main</b>	<b>118</b>	<b>3,718</b>	<b>-96.83</b>	<b>118</b>	<b>3,718</b>	<b>-96.83</b>
Collister Adult Attendance	0	306	-100.00	0	306	-100.00
Collister Youth Attendance	976	1,212	-19.47	976	1,212	-19.47
Collister Comm Attendance	0	450	-100.00	0	450	-100.00
<b>Sub Total Collister</b>	<b>976</b>	<b>1,968</b>	<b>-50.41</b>	<b>976</b>	<b>1,968</b>	<b>-50.41</b>
Hillcrest Adult Attendance	0	174	-100.00	0	174	-100.00
Hillcrest Youth Attendance	400	646	-38.08	400	646	-38.08
Hillcrest Comm Attendance	0	831	-100.00	0	831	-100.00
<b>Sub Total Hillcrest</b>	<b>400</b>	<b>1,651</b>	<b>-75.77</b>	<b>400</b>	<b>1,651</b>	<b>-75.77</b>
C&U Adult Attendance	0	261	-100.00	0	261	-100.00
C&U Youth Attendance	0	884	-100.00	0	884	-100.00
C&U Comm Attendance	0	1,350	-100.00	0	1,350	-100.00
<b>Sub Total Cole &amp; Ustick</b>	<b>0</b>	<b>2,495</b>	<b>-100.00</b>	<b>0</b>	<b>2,495</b>	<b>-100.00</b>
Bown Adult Attendance	0	264	-100.00	0	264	-100.00
Bown Youth Attendance	86	1,844	-95.34	86	1,844	-95.34
Bown Comm Attendance	0	1,114	-100.00	0	1,114	-100.00
<b>Sub Total Bown</b>	<b>86</b>	<b>3,222</b>	<b>-97.33</b>	<b>86</b>	<b>3,222</b>	<b>-97.33</b>
<b>TOTAL PROGRAM ATTENDANCE</b>	<b>1,580</b>	<b>13,054</b>	<b>-87.90</b>	<b>1,580</b>	<b>13,054</b>	<b>-87.90</b>

# BOISE PUBLIC LIBRARY

## RECIPROCAL BORROWING STATISTICS

### October 2020

Items checked out at BPL by consortium members' patrons.

	Percent of				Percent of			
	<u>This Month</u>	<u>This Month</u>	<u>Last Year</u>	<u>Percent</u>	<u>This Year</u>	<u>To Date</u>	<u>Last Year</u>	<u>Percent</u>
<u>CHECKOUTS</u>	<u>Circulation</u>	<u>This Month</u>	<u>Change</u>	<u>To Date</u>	<u>Circulation</u>	<u>To Date</u>	<u>To Date</u>	<u>Change</u>
Ada Community	1,189	0.85	4,540	-73.81	1,189	0.85	4,540	-73.81
Caldwell	85	0.06	573	-85.17	85	0.06	573	-85.17
Eagle	309	0.22	935	-66.95	309	0.22	935	-66.95
Emmett	147	0.11	116	26.72	147	0.11	116	26.72
Garden City	462	0.33	1,946	-76.26	462	0.33	1,946	-76.26
Hailey	0	0.00	2	-100.00	0	0.00	2	-100.00
Kuna	35	0.03	97	-63.92	35	0.03	97	-63.92
Meridian	1,139	0.82	4,025	-71.70	1,139	0.82	4,025	-71.70
Mountain Home	132	0.09	505	-73.86	132	0.09	505	-73.86
Nampa	522	0.37	1,155	-54.81	522	0.37	1,155	-54.81
Twin Falls	5	0.00	57	-91.23	5	0.00	57	-91.23
<b>Total</b>	<b>4,025</b>	<b>2.89</b>	<b>13,951</b>	<b>-71.15</b>	<b>4,025</b>	<b>2.89</b>	<b>13,951</b>	<b>-71.15</b>

Total BPL Circulation	139,292	242,728	139,292	242,728
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Items checked out at consortium member locations by BPL patrons.

<u>CHECKOUTS</u>	<u>This Month</u>	<u>Last Year</u>	<u>This Year</u>	<u>Last Year</u>
		<u>This Month</u>	<u>To Date</u>	<u>To Date</u>
Ada Community	6,019	13,930	6,019	13,930
Caldwell	89	285	89	285
Eagle	2,425	7,990	2,425	7,990
Emmett	64	274	64	274
Garden City	5,881	8,932	5,881	8,932
Hailey	0	11	0	11
Kuna	136	10,979	136	116
Meridian	5,537	44	5,537	10,979
Mountain Home	84	44	84	44
Nampa	289	983	289	983
Twin Falls	15	13	15	13
<b>Total</b>	<b>20,539</b>	<b>43,557</b>	<b>20,539</b>	<b>43,557</b>