



BOISE PUBLIC LIBRARY

MAYOR: Lauren McLean | DIRECTOR: Jessica Dorr

BOISE PUBLIC LIBRARY BOARD OF TRUSTEES Regular Meeting Minutes April 12, 2023

The Boise Public Library Board of Trustees met at the Main Library in the Marion Bingham Room for their regular meeting at 11:30 a.m. on Wednesday, April 12, 2023.

City Staff, City Council, and Partners Present

Jessica Dorr, Library Director
Kathleen Stalder, Library Acquisitions and Technical Services Senior Manager
Heidi Lewis, Library Division Manager
Kari Davis, Library Administrative Assistant
Lian Taylor, Library Administrative Specialist Senior
Ed Jewell, Boise City Legal Counsel
Jimmy Hallyburton, Boise City Councilmember
Jill Johnson, President of the Friends of the Boise Public Library (Remote)
Brian Manship, Chair of the Boise Public Library Foundation (Remote)

1. Call to Order and Introductions

The meeting was called to order at 11:32a.m., and a roll call was conducted.

Present: Brian Klene, President; Rebecca Lemmons, Vice President (Remote); Phil Magnuson (Remote); Natasha Rush.

Nicole Trammel-Pantera (remote) arrived late to the meeting at 11:33a.m.

Absent: None.

There were no introductions.

2. Communications

None.

3. Minutes - Action Item

MOTION to approve the March 8, 2023 regular meeting minutes.

Motion: Klene

Second: Rush

Result: Motion carried

MAIN LIBRARY
715 S. Capitol Blvd., Boise, Idaho 83702
P: 208-972-8200 | TTY: 800-377-3529

LIBRARY! AT
BOWN CROSSING
P: 208-972-8360

LIBRARY! AT
COLE & USTICK
P: 208-972-8300

LIBRARY! AT
COLLISTER
P: 208-972-8320

LIBRARY! AT
HILLCREST
P: 208-972-8340

BOISE CITY COUNCIL: Holli Woodings (President), Jimmy Hallyburton (President Pro Tem), Patrick Bageant, Latonia Haney Keith, Colin Nash, Luci Willits

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4. Consent Agenda - **Action Item**

a. **Payment of Bills and Payroll**

b. **Financial Reports**

MOTION to approve the March bills and payroll, the expenditure/revenue reports for the period ending February 28, 2023, and the gift fund activity report for February 2023.

Motion: Klene

Second: Rush

Result: Motion carried

5. **Reports**

a. **Friends of the Boise Public Library**

Johnson reported the Friends approved scholarships for three Library employees for their spring semesters. Johnson thanked Library staff for helping coordinate the Friends purchasing shirts for the upcoming Summer Learning & Reading Celebration.

b. **Boise Public Library Foundation**

Manship discussed the Foundation's continuing efforts to coordinate fundraising and sponsorships for the Boise Comic Arts Festival and thanked staff for their help in this.

Previously, Manship spoke about the inefficiencies the Foundation was experiencing with their online donation platform. These have been fixed and donations can again be made to the Foundation through their website.

c. **Library Director's Report including Administration and Management**

Dorr started her report by thanking Trustees who attended the Library staff appreciation event. She then addressed the Board's questions on items in her written report including the new LYNX Consortium agreement, fiscal year 2024 budget updates, and the Library website redesign. Dorr also notified Trustees about upcoming Board recruitment; this topic will be brought back to the Board for discussion in May's meeting.

There will be two opportunities for the Board to participate in Library programs – the Summer Reading & Learning Celebration and Día de Los Niños.

6. **New Business**

a. **Idaho Legislation Update**

Dorr gave an update to the recently ended Idaho legislative session. Four bills – all pertaining to regulating libraries -- were proposed between the Idaho Senate and House of Representatives; all of them failed to be signed into law. House Bill 314, which did pass both houses, was vetoed by Governor Little. Dorr shared the veto letter Governor Little gave in response to the bill.

In addition, Dorr showed the Board books that were identified as "harmful to minors" by some Idaho legislators. Trustees and Councilmember Hallyburton discussed the impact of the Governor's veto.



b. EveryLibrary Workshop

Lemmons reported on her recent training opportunity with EveryLibrary, a political action committee that stands as a resource to protect U.S. libraries. At the training, Lemmons met other Board members and library workers from different states, engaged in talks about library advocacy and activism, as well as learned talking points to use in recent legislation testimonies.

The Board discussed what can better prepare Idaho libraries for future, harmful legislation. In connection to their discussion, Dorr made the Board aware of May's policy review involving collection development.

7. Old Business

a. Boise Public Library Policy Review:

Section 3.00, Services, Subsection 3.06 – Action Item

Section 3.00, Services, Policy 3.06 was presented once again with changes recommended by the Board from March's meeting.

MOTION to approve the recommended changes to Policy 3.06.

Motion: Lemmons

Second: Rush

Result: Motion carried

b. Strategic Planning

Dorr started the discussion by addressing the Board's comments from the previous meeting. She explained Board involvement in the strategic plan's next steps.

Lewis continued the conversation, starting with a timeline overview. Staff created a strategic framework to further draft the strategic plan. The framework highlights goals and success statements for the previously presented strategic priorities. Lewis also shared how this framework will be measured. She then expanded on each strategic priority with their goals and success statements. Trustees and Councilmember Hallyburton provided feedback on the goals and success statements and discussed how the new framework acknowledges findings and concerns from the strategic plan's phase 1.

Next steps for the strategic planning include drafting a public-facing document for the Board to review and design an internal-facing implementation process.

c. Interim Fiscal Year 2023 Budget Changes – Action Item

Dorr presented an Interim Fiscal Year budget change to the Board. This is a one-time funding request for the Main Library's facility updates; it includes first floor renovations, 4th floor remodeling, and a Main Library space study.

More details about the facility updates will be given at the May meeting.



MOTION to approve the recommended items and forward to City Council for consideration.

Motion: Lemmons

Second: Pantera

Result: Motion carried

8. Selection of Trustee to Review Vouchers

Magnuson was selected to be the next Trustee to review vouchers.

9. Selection of Meeting Date

The next Board of Trustees meeting is scheduled for Wednesday, May 10, 2023 at 11:30 a.m.

Trustee Pantera left the meeting at 12:54p.m.

10. Executive Session: IC 74-206 (1)(b) Personnel Matters

MOTION under provisions of Idaho code §74-206(1)(b) the Board recess to an executive session to discuss personnel matters.

Motion: Rush

Second: Klene

Roll Call: Lemmons, yes; Magnuson, yes; Rush, yes; Klene, yes.

The Board recessed to an executive session at 12:54p.m.

MOTION to reconvene into regular session.

Motion: Rush

Second: Klene

Roll Call: Lemmons, yes; Magnuson, yes; Rush, yes; Klene, yes.

The Board reconvened into regular session at 1:03p.m.

11. Adjourn

MOTION to adjourn the meeting.

Motion: Rush

Second: Lemmons

Result: Motion carried

The meeting ended at 1:05p.m.

Approved:

Jessica Dorr, Director

Brian Klene, President

